



BCTV COMMITTEE MINUTES

March 25, 2014

Meeting Coverage

Committee members reviewed meetings and chose the ones they could do.

BCTV Projects

Terri told the Committee that the following were completed for BCTV.

- PSA: Berwick Public Library
- PSA: Town of Berwick Public Notice
- PSA: Noble High Class Reunion
- PSA: Democratic Caucus
- Video: Grant's Meadow Dedication
- Video: Farmer's Market Presentation
- Video: Farmers Market, Meet the Vendors
- Video: Star Reader – February & March
- Video: Berwick Art Association – Art Show

Budget:

Service on TriCaster – Terri explained that Access AV told her that our TriCaster was actually one of the lesser models and the life expectancy was only 2-3 years. She recommended we look at replacing this but cautioned that our space is limited and we might have to wait until we can enter a new area.

Service in Station – Access AV completed service on our station – Terri is to remove files from the Buffalo Drive and with the new mirror drives we should be set for some time. This means we must keep up on removing files as needed.

Microphone cable & Shotgun Mic – Tom and Terri drove to Access AV to purchase a new shotgun microphone. This is to be used outside for events.

Station Update - Terri

BCTV received an email from William King – PSA & Fraud Protection. The Committee discussed his PSA and it was noted that we did not want to get into political ads. It was agreed that we could attend the candidate night if anyone had the time. If he has fraud protection, we could take a look at this.

Terri explained that the new computer is working great, everything with the server seems fine. The Tricaster appears to be working well and her next goal is to record all of the equipment, including serial numbers and manufacturer's information. This should also include information who to contact for assistance.

She has not completed the informational sheets for "Start Up and Closing Down," Lisa could you please send me your file on this?

On the computer – located in OneNote – are the usernames and passwords for the various sites and equipment. Terri wanted to be sure whoever entered the position had all the information required to do the job efficiently.

Meetings

Lisa brought up the idea of telling the School board that we will only tape every third meeting. She felt it takes too long to do everything required and it should be shared by all three communities. Vicky, mentioned she feels this is too time consuming for the Coordinator.

Terri and Tom both mentioned they felt that these meetings were just as important as the Selectmen and Planning Board and that 60% of our budget is taken by the schools.

Lisa would like to have the conversation again after this budget session.

Recommendations included a conversation with the towns and or school on a small fee that could help cover their sessions.

I. Adjournment