



BCTV COMMITTEE MINUTES

April 14, 2015

Introductions

The Committee welcomed Derek Gould back and introduced him to Timothy Cremmen

Minutes

Terri asked if all had received the updated minutes with budget items included.

Coordinator Update

Streaming hits for February – Selectmen meeting has the largest views then Planning Board

Tim discussed the differences between Access AV and Single Source.

Single Source Group had a better price and would use our existing cable rather than all new cable. Single Source was not mailing the equipment, they would deliver. Lastly Single Source was not charging mileage plus time and they could have all work completed prior to the 12th.

He noted that Access AV had a higher grade camera – he thinks it is what they prefer. However, he assured the Committee that the cameras ordered would provide what we needed.

It came with a warranty although he was sure we could add to it – similar to other equipment purchases.

Terri opened for questions regarding the price quotes. Hearing none, Sandi moved to accept Single Source's price quote. Brian seconded, all agreed.

TelVue

Timothy shared that TelVue could do a demo on Thursday, April 16 at 6pm. Brian asked for clarification on what TelVue was showing, and several explained it was the video server. Brian said he could not make it and would rely on our judgement. Terri and Lisa said they would be there.

Terri asked Timothy about the Historical Society Guest Speaker events. He told the Committee that he offered and explained to Paul and Pat Boisvert that BCTV would be happy to videotape and even broadcast live if they would like us to. Terri said she would reach out to see who was in charge to see what is coming up and how we might help.

Timothy said he has heard nothing from Erin Duquette. He thought they were working on an informational video about artists in town.

The Berwick Firefighter video is completed, he is into editing.

Terri mentioned that on May 2nd the Legion is holding Berwick's "Citizen of the Year, Volunteer Recognition Dinner" and it would be nice if BCTV could videotape it.

Terri had a call from the Library about a new program using social media as a way for communities/neighborhoods connect.

Terri asked about Hilton Park video. Timothy said this was a music video.

Timothy taped the Community Forum at Noble High – focusing on drugs and their prevalence in our community. Brian said he watched the video and was disappointed in the sound quality.

We have a request to videotape the Memorial Day parade. Terri offered.

Timothy said the Riverfront Committee would like us to cover their presentation

- River front committee – On the 22nd they want us to cover presentation on Berwick's new boat launch= Rochester St., where the old water station was. 22nd

Slides – Library/Farmers Mkt. /S. Austin public forum/Fire Dept./deleted this one.

Did the C02 slide get redone– hard to read?

PT Transfer station slide – Terri asked Lisa if she knows whether the Town has stopped taking papers for that. Lisa said she believed they had.

Program Guide – Terri asked if this got resolved. Timothy said it had and it was the same issue we had with Leightronix – corrupted file.

Terri asked if Timothy had time to remove outdated files from up thru 4/1/2014

Brian asked when we thought BCTV would again tape School Board Meetings. Terri explained that it would not be until we completed upgrades and can afford to pay 2 people tape them.

Coordinator Time Assessment Overview -

Dates	1st - Largest Amount of Time	2nd Largest Amount of Time	3rd Largest Amount of Time
12/1/14 – 12/31/14	Selectmen/Planning Meetings	Research	Scheduling
1/2/15 – 1/31/15	Selectmen/Planning Meetings	Research	Editing
2/1/15 – 2/28/15	Finance/Purchasing/Research	Research	File Transfers
3/1/15 – 3/28/15	Filming/Prep	Research	Meetings – Resident

Terri shared that she felt BCTV was moving in the right direction – One of our goals was to have more time actually filming town events. Another goal was to be working with community members creating videos and educating about the opportunities a small access station provides.

Budget - Lisa will ask if we can have a monthly detail budget.

March:	Beginning BAL:	\$65,076.10
	Employee Costs	\$19,988.04
	Expenditures:	\$21,949.29
	Deposits: Comcast Deposit	\$25,747.49
	Ending Balance:	\$68,874.30

Other –

Lisa asked the following:

Does every producer accept responsibility for their work? Does BCTV get releases from them regarding copy write material used?

Terri and Timothy reassured her that all submissions must sign the Berwick Public Access User.

The Committee verified Town meeting/voting dates to ensure coverage.

Town Meeting May 7th School Meeting – Terri will help with this.

Town Meeting 12th - 13th – might be able to go live.

Bridge closing May 1 – 4th. Tim will do a slide for this.

Adjournment

Next Meeting ----- May 18, 2015 At 6PM