



BOARD OF SELECTMEN / BOARD OF ASSESSOR  
Meeting Minutes  
October 4, 2016  
6:30pm

**Call to Order**

Chair Wright called the meeting to order at 6:30pm.

**I. Roll Call and Pledge of Allegiance**

Board Members Present: Chair Thomas Wright, Selectman Edward Ganiere, Selectman Rebecca England, and Selectman Joshua Plante.

Staff Members Present: Town Manager Stephen Eldridge, and Town Clerk Patricia Murray.

**II. MINUTES**

a. Minutes from BOS regular meeting September 20, 2016.

**Motion:** Selectman Ganiere moved to accept the September 20, 2016 minutes as written. Selectman Plante seconded the motion.

**The motion carried unanimously: 4-0**

**III. FIRST PUBLIC COMMENT**

Chair Wright asked if any members of the audience had comments.

Mr. Mark Carboni, 75 Sullivan Street, spoke. Mr. Carboni supplied the Board and the Town Manager a compilation of police reports. He also attached a new complaint against the Berwick Police Department. Mr. Carboni stated Chief Towne conducted an internal investigation stemming from Mr. Carboni's original complaints. He stated his review of the investigation revealed a few items that were missed. He stated these points are highlighted in the materials. He was mistaken for someone else that was served and feels this is not acceptable especially after an internal investigation. He stated Chief Towne called his Air Force Commander which Mr. Carboni feels is disrespectful. He stated the dashcam video did not match written accounts and was disturbed by this. Mr. Carboni presented Town Manager Eldridge with a signed, written complaint and stated he will be awaiting a response. He also requested an outside investigator to review the case. Chair Wright noted that the Board of Selectmen cannot comment or act until this goes through the proper channels.

**IV. PUBLIC HEARING**

None.

**V. REPORTS OF COMMITTEES**

**a. BCTV Committee**

Town Manager Eldridge reported that they continue to work with ComCast. The increase in fees was denied by ComCast and will be discussed during negotiations.

**b. Envision Berwick Committee (EBC)**

Chair Wright reported the next meeting is scheduled for Thursday, October 13, 2016.

Dennis Dupuis, Riverfront Committee, spoke. He reported they had a great season with lots of river use. The launch will be removed on October 15, 2016 at 9:30am. He is looking for volunteers. The removal will take about 40 minutes.

Mr. Dupuis recapped the events of the summer. They will be adding a fence to match the other side per a neighbor’s request. Phase III will begin shortly; raising money for the building and to extend water and sewer to the building.

**VI. APPOINTMENTS/PRESENTATIONS/OTHER GUESTS**

None.

**VII. UNFINISHED BUSINESS**

**a. Pay as You Throw Program/Recycling Committee**

Town Manager Eldridge has sent a meeting request for next Thursday. He has not received confirmation from all members yet.

**VIII. TOWN MANAGER REPORT**

Town Manager Eldridge reported the following:

- Water update: The manganese levels today were .15. The engineers and Water Department are working on a system that will put potassium permanganate into the system which should reduce the composition of manganese. Before this is put in place it must be approved by the Maine Drinking Water Program. Chris Weisman, Chief Operator, is working on the proposal.
- Police Department: The Department will be growing beards this month for the York County Children’s Advocacy fundraiser.
- Fire Department: The Department will start a 24/7 schedule on October 10, 2016. Chief Plante has been updating staff on the hurricane threat. Town Manager Eldridge urges the Board to read the Emergency Management protocol. This is available on-line. He also suggested the Board go to the FEMA website and complete the NIMS training. This will enhance the Town’s ability to receive grants from FEMA.
- Prime Tannery update: There is a meeting next week. He is hoping to get the go ahead to begin the second phase. There is a mandatory 30 day wait period for public comment.

**IX. SELECTMEN COMMUNICATIONS**

None.

**X. APPROVAL OF WARRANTS**

<b>09/22/2016</b>	<b>A/P Warrant #1712</b>	<b>\$120,517.94</b>
<b>09/22/2016</b>	<b>Water Warrant #0712</b>	<b>\$ 3,312.94</b>
<b>09/29/2016</b>	<b>Payroll Warrant #1713</b>	<b>\$ 49,877.06</b>
<b>09/29/2016</b>	<b>A/P Warrant 1713</b>	<b>\$ 45,509.81</b>
<b>09/29/2016</b>	<b>Water Warrant #0713</b>	<b>\$ 1,767.88</b>
<b>10/06/2016</b>	<b>Payroll Warrant #1714</b>	<b>\$ 47,617.89</b>

**Motion:** Chair Wright made a motion to accept the Accounts Payable Warrants as presented. Selectman Plante seconded the motion.

**The motion carried unanimously: 4– 0.**

**XI. NEW BUSINESS**

**a. Set Public Hearing Date for Town Referendum Warrant**

Town Clerk Murray asked the public hearing to be set for October 18, 2016.

**Motion:** Selectman Ganiere made a motion to set the Public Hearing date for Town Referendum Warrant for October 18, 2016 as requested. Selectman Plante seconded the motion.

**The motion carried unanimously: 4 – 0.**

**b. Set Polling Hours for November 8, 2016 Election**

Town Clerk Murray asked the polling hours to be set from 6:00am to 8:00pm.

**Motion:** Selectman Ganiere made a motion to set the polling hours from 6am to 8pm on November 8, 2016 as requested. Selectman Plante seconded the motion.

**The motion carried unanimously: 4 – 0.**

**c. Permission to close Customer Service on November 8, 2016 for election coverage.**

Town Clerk Murray asked to close the customer service area on November 8, 2016 for the election.

**Motion:** Selectman Plante made a motion to allow Customer Service to close on Election Day, November 8, 2016 as presented. Selectman England seconded the motion.

**The motion carried unanimously: 4 – 0.**

**XII. QUITCLAIM DEEDS AND/OR INSTALLMENT CONTRACTS**

None

**XIII. ABATEMENTS/SUPPLEMENTS**

**a. Supplemental Tax Warrant for Map R069 Lot 2, 340 Blackberry Hill Road**

Chair Wright noted a mobile home was moved onto the single family property in December 2015 from 33 Pine Hill Mobile Home Park. The mobile home was put on the subject lot and was taxed to this parcel but should have had its own tax bill. A supplemental tax bill will be issued for the mobile home.

**Motion:** Selectman Ganiere made a motion to accept the Supplemental Tax Warrant for Map R069 Lot 2, 340 Blackberry Hill Road. Selectman Plante seconded the motion.

**The motion carried unanimously: 4 – 0.**

**b. Abatement Request Recommendation for Map R069 Lot 2, 340 Blackberry Hill Road**

**Motion:** Chair Wright made a motion to accept the Abatement Request Recommendation for Map R069 Lot 2, 340 Blackberry Hill Road. Selectman Ganiere seconded the motion.

**The motion carried unanimously: 4 – 0.**

**XIV. SECOND PUBLIC COMMENT**

Chair Wright asked if any members of the audience had comments.

Mr. Ken Raine asked what happened to the apple orchid on Pine Hill Road. Selectman Plante replied that the new owners removed the trees due to the costly maintenance.

**XV. EXECUTIVE SESSION**

None.

**XVI. OTHER BUSINESS/NON-AGENDA ITEMS**

Chair Wright reported the bids for the Police Department cruiser were received and need to be voted on per Town Meeting vote in June 2016. Four bids were received; Quirk Automotive Group at \$26,937.00, Arundel Ford at \$26,783.00, Yankee Ford at \$27,853.00 and Irwin Automotive at \$27337.72.

**Motion:** Selectman Ganiere made a motion to accept the bid from Arundel Ford for the purchase of a police cruiser as presented. Selectman Plante seconded the motion.

**The motion carried unanimously: 4 – 0.**

Chair Wright reported that the Board will hold a workshop immediately following this meeting adjournment to review goals for the upcoming year.

## **XVII. ADJOURNMENT**

The Meeting adjourned at 6:56pm.

**Respectfully submitted,**

**Patricia Murray**  
**Town Clerk**

**The October 4, 2016 BOS Meeting Minutes – Signed as approved at the Board of Selectmen’s October 4, 2016 Meeting.**

**On behalf of the Board**

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