



**BOARD OF SELECTMEN/BOARD OF ASSESSORS
MEETING MINUTES
May 19, 2015
6:30 p.m.**

I. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call to Order: 6:30 p.m.

ROLL CALL: Vice-Chairman Crichton, Selectman Ganiere, Selectman Pendergast, Selectman Wright, Selectman Plante (6:40 p.m.)

OTHERS PRESENT: Interim Town Manager Bruce Benway, Town Clerk Jo Anne Lepley, Water Department Operator Chris Wiseman

II. APPROVAL OF MINUTES

a. **May 5, 2015 BOS Meeting Minutes**

Motion: It was moved by Selectman Ganiere and seconded by Selectman Pendergast to approve the May 5, 2015 BOS Meeting Minutes.

The motion carried unanimously; 3 – 0. (Selectman Wright abstained due to absence at the May 5th meeting)

III. Board of Selectmen Election of Chairman and Vice-Chairman

Motion: It was moved by Selectman Ganiere and seconded by Selectman Crichton to elect Selectman Wright as Chairman.

The motion carried unanimously; 4 – 0.

Motion: It was moved by Chairman Wright and seconded by Selectman Ganiere to elect Selectman Crichton as Vice-Chairman.

The motion carried unanimously; 4 – 0.

IV. FIRST PUBLIC COMMENT - NONE

V. PUBLIC HEARING – NONE PLANNED

VI. REPORTS OF COMMITTEES

a. **BCTV Committee**

Terrie Wright – Ms. Wright gave the update:

1. The robotic cameras they ordered will not work with the new system causing a delay in the installation. The cameras should be installed next week.
2. The committee chose Telvue as their new server and the system is scheduled to be installed the first week in June. There should be a noticeable improvement in quality.
3. Tim Cremen has spent time shooting video at various events: School Budget hearing, opening day for baseball. BCTV is looking for volunteers for videotaping other activities and events. Residents can also submit their own video.

Chairman Wright stated that there has been issues in the past with the meetings being broadcast live and asked if the meeting was currently on. Ms. Wright and Mr. Cremmen both assured the BOS that the meeting was live and a back-up tape was also being done.

b. Envision Berwick Committee (EBC)

Nichole Fecteau – Ms. Fecteau gave the EBC update.

1. Ms. Fecteau welcomed new Selectman Josh Plante and thanked Selectman Ganiere for running for a second term. The EBC will be keeping former Chairman/Selectman O'Connor involved. Ms. Fecteau also thanked the citizens of Berwick for their affirmative votes on EBC backed items at the Town Meeting.

2. Trails Update. The trails sub-committee is looking at the Goodrich ROW and will be sponsoring a cleanup. Ms. Fecteau asked if the Public Works Department would be able to assist in some of the brush removal. Dave Andreesen joined Ms. Fecteau and stated that if the brush could be disposed of at the Transfer Station for no cost, they would be able to pick it up themselves.

The Penny Pond Trail now has abutters on the trails committee. Team Rubicon has volunteered to do brush clearing on the trail. There is still ongoing relations building with the landowners on Knox Lane. Paul Boisvert has told the committee that he is planning on opening the several trails on his property to the public.

Chairman Wright asked if there was new access to the Penny Pond trail from Logan Street and Ms. Fecteau said no.

(6:40 p.m., Selectman Plante arrived)

Riverfront Committee - Mr. Dupuis and Ms. Fecteau

1. Request a town staff person to work on the DEP grants. They requested Kim Taylor. The BOS appointed the Town Manager who intern delegated this to Kim Taylor.

2. The plans for the launch area will be presented to the Planning Board at a workshop on May 21st at 6:30 p.m. all the final paperwork will be filed by May 26th, and the Public Hearing before the Planning Board will be June 4th at 6:30 p.m.

3. Updated the BOS on the Friends of the Riverfront's fundraising efforts and stated that the current total raised is more than \$6,000. The Charles Hatch American Legion Post #79 have included them in their upcoming car show for fundraising. A mailer has gone out to Berwick businesses and one will be going out to Berwick residents soon.

Selectman Crichton raised the possibility of harvesting some of the pine on the Penny Pond property.

Selectman Wright stated that Somersworth has done a lot on their boat landing. There was also discussion of ways the committee is suggesting to keep the trash down and cleanup the river.

At this point, Chairman Wright welcomed Selectman Plante to the BOS.

At this time, resident Eileen Dumont asked if she could speak regarding the Riverfront Committee's proposal. Chairman Wright invited her to do so.

Eileen Dumont – Ms. Dumont stated that she has lived on the river for more than thirty years and has several concerns regarding the proposed use and was there to ask the BOS to possibly reconsider their support for the plans.

1. Ms. Dumont stated that her first concern was that the dimensions of the property were inaccurate and that the plans for a building, ramp and twenty-five parking spaces were too much for the space.
2. Second, she had concerns about the ramp and the expense of upkeep.
3. The wardens have jurisdiction over the river.
4. The amount of trash that is already in the river is overwhelming and to have more people use the river will add to the amount.
5. Liability? Years ago their insurance coverage was too much to have a dock. Will the Town be covered?

Mr. Dupuis and Ms. Fecteau stated that due to the smaller size of the property than originally thought, the committee has already adjusted their plans. The proposed building will be one-third the size of the original building that was there and only nine parking places are currently being planned. The committee members firmly believe that the more people use the river the cleaner it will be. The committee is not planning on a “ramp”; they are planning on installing a dock system.

Ms. Dumont stated that her last concern was of controlling jet skis and the “no wake” enforcement. Mr. Dupuis stated that the dock system will only allow kayaks and canoes.

Ms. Dumont also thanked Officer Fogg of the Berwick Police Department for attending the Special Olympics in Kittery.

VII. APPOINTMENTS/PRESENTATIONS/OTHER GUESTS

a. SMPDC – Appointment of General Assembly Member

Motion: It was moved by Chairman Wright and seconded by Selectman Ganiere to appoint John Stoll as Berwick’s member to the SMPDC.

The motion carried unanimously; 5 – 0.

VIII. UNFINISHED BUSINESS

a. South Berwick Agreements – Dispatch and Codes Enforcement Code Enforcement

Motion: It was moved by Selectman Crichton and seconded by Selectman Ganiere to accept the Code Enforcement Officer contract with South Berwick.

The motion carried unanimously; 5 – 0.

Dispatch

The Town Manager explained that this contract is “month to month” and has a 120 day notification period for both sides if they intend to quit the contract.

Selectman Crichton voiced his concern of locking the Town into a contract should a regional alternative arise.

Motion: It was moved by Chairman Wright and seconded by Selectman Pendergast to accept the contract with the “month to month”/120 day notice.

The motion carried on a vote of 4 – 1 (Crichton).

Motion: It was moved by Selectman Pendergast and seconded by Selectman Ganiere to allow the Town Manager sign both contracts.

The motion carried on a vote of 4 – 1 (Crichton).

IX. COMMUNICATIONS

The Town Manager announced that the Memorial Parade will be held Monday, May 25th, at 11:00 a.m.

X. APPROVAL OF ACCOUNTS PAYABLE WARRANTS

A/P WARRANT	1545	\$802,126.76
WATER WARRANT	0545	\$2,616.86
A/P WARRANT	1546	\$77,119.93
PAYROLL WARRANT	1546	\$53,422.37
WATER WARRANT	0546	\$5,631.23
PAYROLL WARRANT	1547	\$51,826.87

XI. NEW BUSINESS

a. Massage Permit Renewals

Motion: It was moved by Chairman Wright and seconded by Selectman Ganiere to approve the Massage Establishment License for Hair Studio/Janet Lapierre.

The motion carried unanimously; 5 – 0.

Motion: It was moved by Chairman Wright and seconded by Selectman Ganiere to approve the Massage Therapist License for Kayla Lapierre.

The motion carried unanimously; 5 – 0.

b. Water Department – Capacity Development Grant

Chris Wisemann, Water Department Operator – Mr. Wisemann stated that the goal of the Water Department is to “make the best water.” As the BOS is aware, in order to do that, the Department has had to deal with disinfection by-products. This grant would allow the Department to do a study that would show what would be needed from the technical and management aspects to improve.

Mr. Wisemann introduced Bill Dawson who wrote the application for the grant. Mr. Dawson answered questions regarding what the study will entail.

Selectman Ganiere stated that this study should help the department build a capital improvement plan. Selectman Pendergast asked who would pay for the Department’s share. Mr. Wisemann explained that there was money in the budget for this item. Mr. Wisemann explained that the water department has to meet several “unfunded mandates.”

Motion: It was moved by Selectman Ganiere and seconded by Selectman Pendergast to accept the grant to study the water treatment issue that must be addressed.

The motion carried unanimously; 5 – 0.

c. Riverfront Committee DEP permits – This was item was addressed earlier in the agenda

XII. QUITCLAIM DEEDS AND/OR INSTALLMENT CONTRACTS

The Town Manager explained that the six installment contracts were entered into back in February. The current installment contract Policy is under review and the BOS has not yet approved the new policy. The six installment contracts were entered into in “Good Faith.”

a. Installment Contract Re: U003-034-000-000

b. Installment Contract Re: R041-020-00B-000

c. Installment Contract Re: R051-008-000-000

d. Installment Contract Re: R038-008-00B-000

e. Installment Contract Re: R045-024-000-000

f. **Installment Contract Re: R072-009-A**

Motion: It was moved by Chairman Wright and seconded by Selectman Ganiere to approve all six installment contracts.

The motion carried on a vote of 4 – 1 (Pendergast against due to rental property).

XIII. **ABATEMENTS/SUPPLEMENTALS – None Planned**

XIV. **SECOND PUBLIC COMMENT**

Andrea Ouimette – Ms. Ouimette stated that this year's Town Meeting did not include mailers.

Tammy Cole – Ms. Cole stated that she has found out that Coast Bus is a for-profit organization and the BOS and next year's budget committee should look into this further.

XV. **EXECUTIVE SESSION – None Planned**

XVI. **OTHER BUSINESS/NON-AGENDA ITEMS – None**

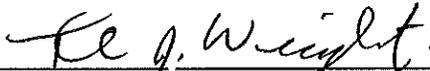
XVII. **ADJOURNMENT**

Motion: It was moved by Selectman Crichton and seconded by Selectman Ganiere to adjourn.

The motion carried unanimously; 5 – 0.

The meeting was adjourned at 8:18 p.m.

The May 19, 2015 BOS Meeting Minutes
Signed as approved at the Board's June 2, 2015 Meeting
On behalf of the Board



Thomas Wright, Chairman, Berwick Board of Selectmen