

APPROVED MINUTES

June 05, 2012

BERWICK BOARD OF SELECTMAN MEETING

SELECTMAN CHAMBERS

Call to Order

Chairman Haley called the meeting to order at 6:30 P.M.

Roll Call

All Present: Chairman Haley, Vice Chair Crichton, Selectman Creveling, Selectwoman Murphy and Selectman O'Connor

Pledge of Allegiance

Chairman Haley led those present in the Pledge of Allegiance.

Approval of Minutes

Selectwoman Murphy moved to accept the minutes from May 29, 2012 as written, seconded by Selectman Crichton.

Discussion: Chairman Haley noted that on the second page of minutes regarding the salary surveys from Maine Municipal Association should include; town manager, finance director and town clerk's position.

Vote was taken all in favor of approving May 29th, 2012 minutes with amendment. Motion passes 4/0.

Selectman Creveling abstaining

Selectman Creveling made a motion to suspend rules and move discussion of a Disorderly Housing ordinance out of order from new business for the Police department to make a presentation

Seconded by Selectman O' Connor. All in favor. Motion passes 5/0

Trish McAlister a neighborhood prosecutor from the City of Portland enforces this ordinance with the Police department. She discussed the ordinance and how it works within the City of Portland and how it could work in the town of Berwick.

Chairman Haley stated he would like to take another item out of order .The executive session to discuss compensation should be moved under new business after discussion with Comcast representative, before the confirmation of appointment. No votes were taken

Public Comment:

Tom Lavigne commented about 9 Rochester St. building.

Tom also commented on the School St. project and read an email from the town attorney about drafting lease.

Chairman Haley read a letter from Scott Marsh from Municipal resources about 9 Rochester St. His associate from Municipal resources did an inspection on the property and found poor conditions on the property and re-assed the property for the 2012 year. This property has been flagged to re-evaluate in 2013 after improvements have been done by the home owner.

Town manager suggested having MRI come to the board and discuss issues about the property. Procedures regarding abatements and re-assessment, town manager will ask Mike from MRI to attend the next meeting June 19th, 2012

Karen DeVoe 3 Lyman St commented about her disorderly neighborhood.

Chairwoman Wheeler commented about School St. project.

Chairman Haley stated that board has remained neutral with their expressions, and will discuss conducting an investigation into possible wrong doing/misrepresentation regarding the project.

Mr. Rodrigue, Wilson St. Commented about School St project.

Shane Homestock, 387 Little River Rd. Commented about cable from Comcast and living out of range and not having the abilities to connect to Comcast.

Ron Long wanted to thank some residents on their help of keeping residents informed of matters.

Ron wanted to thank Amanda Beland from Foster's Daily Democrat.

Ron also read a letter from the North Berwick Fire Chief and commented on Berwick police dept. budget

New Business:

Mr. Bryan Christiansen representative of government affairs for Comcast and covers the seacoast area.

Chairman Haley stated that the town received notification of price increase and asked Mr. Christiansen to discuss the increases and the ability to expand Comcast through-out the town. Mr. Christiansen will bring statistical data and area map where Comcast has service and where it ends and estimates to connect service. Comcast will re-visit board in July with data.

Tabling approval of General assistance maximum's to the June 19th, 2012.

Communications:

Town Manager read a letter from York Community Commissioners asking the board if they wish to participate in survey for a taxation of outside agencies seeking additional funds on a yearly basis.

No official vote was taken; the board agreed that they would not participate in the survey. Each individual agency seeking additional funds would approach the board for those funds on a yearly basis.

Municipal training 7/19/12 for new elected officials- Chairman Haley wants to attend.

Approval of Account Payable Warrants:

TW1248 \$127,407.91
W1248 \$8,341.03
TW1246 \$567,502.06
TW1247 \$84,788.68
W1247 \$7,421.72

*Selectwoman Murphy moves to accept warrants, seconded by Vice Chair Crichton.
Motion passes- 5/0*

Report of Committees: NONE

Chairman Haley asked the board to return to public comment for one resident Jodie Wright to make statement because she needs to return home to her child. No formal vote taken, board agreed to let her speak.

Jodie Wright, Wilson St. spoke about the School Street project and read affidavits from residents.

Unfinished Business:

Discussion of interim Town Manager: Three different proposals from firms that contract services for the interim manager. Firms will fill the interim and/or help with the permanent search. The town would have to pay a five thousand dollar retainer for the service. MRI will pay manager his weekly wage.

Selectwoman Murphy has someone that might be interested in the job and will contact him to cut out the middle man and not have to pay the \$5,000 fee.

Board will cut out the middle man for the interim position but will still use a firm for the recruitment of the permanent manager.

Chairman Haley believes within the three proposals one will meet the boards needs regarding the town manager search. Board will decide at a later date how they will interview candidates for the position.

New Business:

Rep. O'Connor will be meeting the board on a quarterly basis. Rep. O'Connor talked about the following items:

- Maine Care stimulus money
- LD1903 General Assistance
- LD1333 Health Insurance reform

Representative O'Connor will re-visit board in September with updates.

Selectman Creveling moved to go into Executive session pursuant to MRSA 405 (6) (A) to discuss compensation matter regarding Deputy Town Clerk, seconded by Selectman Crichton Vote was taken. All in Favor-5/0

Selectman Creveling made a motion to establish a salary range, \$35,000-\$55,000 per year for the Berwick town clerk. Seconded by Selectman O'Connor. Motion passes- 5/0

Confirmation of Appointment:

Appoint Melissa Albert as Town clerk effective 06/28/2012, moved by Selectwoman Murphy, seconded by Selectman O'Connor. All in favor. Motion passes-5/0

Appoint Melissa Albert as Registrar effective 06/28/2012, moved by Selectwoman Murphy, seconded by Selectman Crichton. All in favor. Motion passes. 5/0

Appoint Melissa Albert as General assistance administrator effective 06/28/2012., moved by Selectwoman Murphy, seconded by Selectman Crichton. Motion passes- 5/0

Appoint Melissa Albert as Excise tax collector effective 06/28/2012. Moved by Selectwoman Murphy, seconded by Selectman O'Connor. Motion passes- 5/0

Chairman Haley had concerns about the density calculations for the Sullivan school project. Town manager suggested having Scott from MRI to discuss the matter. MRI will be attending the June 19th, 2012 to discuss the division of the land.

Public Comment: NONE

Selectman O' Connor stated that the board did not make a decision on the firm to help with the decision process of hiring the permanent Town manager.

Selectwoman Murphy moved to accept Maine Municipal Association, the firm that will assist in hiring the permanent Town manager to include interstate advertising, seconded by Selectman Crichton.

Vote was taken. Motion passes- 5/0

Meeting adjourned at 11:40 p.m.