

BOARD OF SELECTMEN/ASSESSORS
Town of Berwick
March 20, 2013
MINUTES

ROLL CALL: Chairman Haley, Selectwoman Murphy, Selectman Crichton, Selectman O'Connor and Selectman Ganiere in attendance.

OTHERS PRESENT: Town Manager, Patrick Venne; Finance Director, Maureen Finger

PLEDGE OF ALLEGIANCE: Chairman Haley led those present in the Pledge of Allegiance.

Approval of Minutes

MOTION

Selectwoman Murphy moved:

To approve the minutes of the March 5, 2013 Public Meeting as submitted.

Seconded by Chair Haley.

VOTED: 5-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Crichton, Selectman Ganiere and Selectman O'Connor

OPPOSED: none

ABSTAINED: none

Agenda Order

MOTION

Selectwoman Murphy moved:

To move items A , F & H up on the Board's Agenda, under New Business.

Seconded by Selectman Ganiere.

VOTED: 5-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Crichton, Selectman Ganiere and Selectman O'Connor

OPPOSED: none

ABSTAINED: none

Berwick Sewer District Budget

Mr. Wheeler of the Berwick Sewer District presented his request for a \$39,000 as a contribution from the Town toward a 'betterment fee.' The Board discussed the matter.

MOTION

Selectwoman Murphy moved:

To put the Berwick Sewer District's requested \$39,000 Betterment Fee on the Town Warrant.

Seconded by Selectman O'Connor.

VOTED: 5-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Crichton, Selectman Ganiere and Selectman O'Connor

OPPOSED: none

ABSTAINED: none

REPORTS OF COMMITTEES:

Downtown Vision Committee

Frank Underwood introduced and explained to the Board a survey prepared in connection with the Downtown Vision Committee's efforts.

MOTION

Selectman O'Connor moved:

To approve the survey.

Seconded by Selectwoman Murphy.

VOTED: 5-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Crichton, Selectman Ganiere and Selectman O'Connor

OPPOSED: none

ABSTAINED: none

Brownfields Joint Board Meeting/Presentation

Mr. Underwood explained to the Board Paul Schumacher of Southern Maine Regional Planning Commission (SMRPC) is available to introduce the concept of 'brownfields' to the various Town Boards. The Board indicated it is available to meet with the Planning and Appeals boards on Thursday, May 2, 2013.

Regional Dispatch Center Presentation:

The Board was presented with a cost comparison spreadsheet from the Sanford Regional Dispatch Center. The Board requested Police Chief Towne provide a cost breakdown of additional costs for officers and applicable gas and travel costs for discussion at a later meeting.

Berwick Public Library Budget

Bob Lamson of the Berwick Public Library presented his proposed budget request to the Board.

MOTION

Selectman Crichton moved:

To approve \$78,000 as the Berwick Public Library's line item in the Miscellaneous Expenditures Budget.

Seconded by Selectman Ganiere.

VOTED: 4-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectman Crichton, Selectman Ganiere and Selectman O'Connor

OPPOSED: none

ABSTAINED: Selectwoman Murphy

Assessing Department Budget

MOTION

Selectman O'Connor moved:

To approve the Assessing budget as presented in the amount of \$76,600.

Seconded by Selectwoman Murphy.

VOTED: 5-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Crichton, Selectman Ganiere and Selectman O'Connor

OPPOSED: none

ABSTAINED: none

Planning Department Budget

Mr. Venne presented the Planning Department's budget and the Board discussed it.

MOTION

Selectman Ganiere moved:

To submit \$119,750 to the Town Meeting Warrant as the Planning Department's budget.

Seconded by Selectman O'Connor.

VOTED: 5-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Crichton, Selectman Ganiere and Selectman O'Connor

OPPOSED: none

ABSTAINED: none

Recreation Department Budget

Rec Director Kim Taylor presented the Department's proposed budget and the Board discussed it.

MOTION

Selectman Ganiere moved:

To submit \$85,538 to the Town Meeting Warrant as the Recreation Department's budget.

Seconded by Chair Haley.

VOTED: 5-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Crichton, Selectman Ganiere and Selectman O'Connor

OPPOSED: none

ABSTAINED: none

Town Hall Budget

Mr. Venne presented the Town Hall budget and the Board discussed it.

MOTION

Selectman O'Connor moved:

To submit \$130,710 to the Town Meeting Warrant as the Town Hall budget.

Seconded by Chair Haley.

VOTED: 5-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Crichton, Selectman Ganiere and Selectman O'Connor

OPPOSED: none

ABSTAINED: none

Administration Budget

Mr. Venne presented the Administration budget and the Board discussed it. The Board determined that cutting \$15,000 from P/T wages and adding \$5,000 to fulltime wages was desirable but requested revised data before voting.

The Board directed Mr. Venne to have the Finance Department update the proposed budget to reflect a 10% decrease in Worker's Compensation in light of a recent Worker's Compensation audit and corresponding refund to the Town.

American Medical Response

The Board was advised by Mr. Venne of an offer from American Medical Response (AMR) to extend its present contract for six additional months. The Board discussed the offer.

MOTION

Selectman Crichton moved:

To extend the AMR contract by six months.

Seconded by Selectwoman Murphy.

VOTED: 5-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Crichton, Selectman Ganiere and Selectman O'Connor

OPPOSED: none

ABSTAINED: none

Re-Zoning Petition – Amended Decision & Findings/Conclusions

Mr. Venne presented and explained to the Board a factual error in the document previously signed by the Board, related to a date error. The Board considered the error and discussed the amended document.

MOTION

Chair Haley moved:

To accept the amended Decision and findings/conclusions.

Seconded by Selectwoman Murphy.

VOTED: 4-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Crichton, and Selectman O'Connor

OPPOSED: none

ABSTAINED: Selectman Ganiere

APPROVAL OF ACCOUNTS PAYABLE WARRANTS:

TW 1336 \$748,625.83
PR 1337 \$34,718.42
TW 1337 \$56,287.83
PR 1338 \$33,905.09

MOTION

Selectwoman Murphy moved:

To accept the warrants as presented.

Second by Selectman Ganiere.

VOTED: 5-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Crichton, Selectman Ganiere and Selectman O'Connor

OPPOSED: none

ABSTAINED: none

RFQ for Ambulance Service

MOTION

Selectman Crichton moved:

To go out for RFQ for ambulance services with a response date of three weeks from the date of release.

Second by Selectman Ganiere.

The Board discussed the matter.

Selectman Ganiere rescinded his second, but the Board, without voting, indicated consensus was to release an RFQ for ambulance service.

Budget Committee\

MOTION

Chair Haley moved:

To establish a budget committee to review and analyze and comment upon budgets as proposed by Department Heads and to be advisory in nature only.

Seconded by Selectman O'Connor.

VOTED: 5-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectman Crichton, Selectman Ganiere and Selectman O'Connor

OPPOSED: Selectwoman Murphy

ABSTAINED: none

Board Letter for Town Report

MOTION

Selectman Crichton moved:

To accept the Letter as written.

Seconded by Selectman Ganiere.

VOTED: 5-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Crichton, Selectman Ganiere and Selectman O'Connor

OPPOSED: none

ABSTAINED: none

Town Report RFP

The Board discussed soliciting proposals for publication of the Annual Town Report.

MOTION

Selectman Crichton moved:

To request proposals for the Town Report.

Seconded by Selectman Ganiere.

VOTED: 5-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Crichton, Selectman Ganiere and Selectman O'Connor

OPPOSED: none

ABSTAINED: none

Legal Services RFP

The Board discussed soliciting proposals for the provision of legal services to the Town.

MOTION

Chair Haley moved:

To go out for RFPs for legal services as presented.

Seconded by Selectman Ganiere.

VOTED: 4-1 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Ganiere and Selectman O'Connor

OPPOSED: Selectman Crichton

ABSTAINED: none

Executive Session

MOTION

Selectman Ganiere moved:

To enter executive session based on 1 M.R.S. 405(6)(a) to discuss personnel matters.

Seconded by Selectman O'Connor.

VOTED: 5-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Crichton, Selectman Ganiere and Selectman O'Connor

OPPOSED: None

ABSTAINED: None

ABATEMENTS/SUPPLEMENTALS: NONE

PUBLIC COMMENT: NONE

Adjournment

MOTION

Selectman O'Connor moved:

To adjourn.

Seconded by Selectman Ganiere.

VOTED: 4-0 IN FAVOR

IN FAVOR: Chairman Haley, Selectwoman Murphy, Selectman Ganiere and Selectman O'Connor

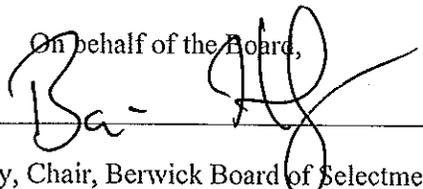
OPPOSED: none

ABSTAINED: none

ABSENT: Selectman Crichton

Signed as approved by vote at the Board's April __ 2013 meeting.

On behalf of the Board,

A handwritten signature in black ink, appearing to read 'Bart Haley', is written over a horizontal line. The signature is stylized and cursive.

Bart Haley, Chair, Berwick Board of Selectmen,
