

**BOARD OF SELECTMEN/BOARD OF ASSESSORS
MEETING MINUTES
August 5, 2014**

I. CALL TO ORDER: 6:29 p.m.

ROLL CALL: Chairman O'Connor, Selectman Crichton, Selectman Ganiere, Selectman Pendergast, Selectman Wright

OTHERS PRESENT: Town Manager Patrick Venne, Town Clerk Jo Anne Lepley

PLEDGE OF ALLEGIANCE

II. APPROVAL & SIGNATURE OF MINUTES

Motion: It was moved by Chairman O'Connor and seconded by Selectman Ganiere to approve the July 15, 2014 minutes.

The motion carried unanimously; 4 – 0 (Selectman Crichton abstaining due to absence at the July 15th meeting).

III. PUBLIC COMMENT

Chris Hickey – Mr. Hickey was there to lodge a complaint against Customer Service at Town Hall. The staff does not give excise tax estimates or registration estimates over the phone and do not do complete registrations for out of state leased vehicles.

IV. REPORTS OF COMMITTEES

- a. **BCTV Committee - NONE**
- b. **Rec Committee Update - NONE**
- c. **Envision Berwick**

The Town Manager stated that he is in the process of gathering the information needed to contact all of the appointees and to set a date and time for an organizational meeting.

V. APPOINTMENTS/PRESENTATIONS/OTHER GUESTS

- a. **Introduction of New Police Officer Nicholas Higgins**
The Town Manager introduced Officer Higgins. Officer Higgins gave the BOS some personal background and the BOS welcomed him to Berwick and the Police Department.

- b. **David Barrett of MMA – Executive Session RE: Labor Contracts**

Motion: It was moved by Chairman O'Connor and seconded by Selectman Wright to enter into executive session for the purpose of discussing labor contracts and proposals with the Town's lead negotiator David Barrett pursuant to 1 M.R.S. 405(6)(D).

The motion carried unanimously; 5 – 0.

The BOS entered into Executive Session at 6:40 p.m.

Motion: It was moved by Selectman Wright and seconded by Selectman Ganiere to end the Executive Session.

The motion carried unanimously; 5 – 0.

The Executive Session ended at 7:29 p.m.

- c. **Fund of Jupiter Consultant – Public & Executive Session RE: Prime Tanning**
 The following interested parties were in attendance: Roger Clement, Rip Patten, David Latulippe and Paul Schumacher. One of the issues was the cost of the clean-up of the Prime Tanning property.
Motion: It was moved by chairman O'Connor and seconded by Selectman Wright to enter executive session pursuant to 1 MRS 405(6)(C): for the purpose of preliminary discussions with Fund of Jupiter concerning the condition and use of property located at the site of the former Prime Tanning complex, as well as economic development potentials.
The motion carried unanimously; 5 – 0.
The BOS entered into executive session at 7:40 p.m.
Motion: It was moved by Selectman Wright and seconded by Selectman Pendergast to resume the public session.
The motion carried unanimously; 5 – 0.

It was the consensus of the BOS to direct the Town Manager to go to the Town Attorney and explore options.

The BOS moved New Business b. to this point on the Agenda.

- b. **Bid Openings: Public Works Backhoe & Pickup Bid, Police Cruiser**
Police Cruiser
 Chairman O'Connor announced that there were two bid responses for the Police Cruiser.
1. Quirk Auto Group – 2014 Caprice Patrol Vehicle – Base Price \$33,300
 Discount Option \$27,432
 2. Newcastle Chrysler Dodge Jeep – 2014 Dodge Police Charger - \$24,638

The bids were given to Chief Towne for his review.

Pickup Bids

Chairman O'Connor announced that there were two bid responses for the pickup truck.

1. Bill Dube Ford – Ford F350/painted plow - \$36,909
 Ford F350/stainless plow - \$37,657
2. Arundel Ford – 2015 F250/Fisher 8 ½ - \$34,754
 2015 F250/V-plow - \$35,204

The bids were passed to the Town Manager for review by him and the Highway Department Supervisor. Their recommendation(s) will be brought back to the next BOS meeting.

Backhoe/Loader Bids

Chairman O'Connor announced that there four bid responses for the backhoe/loader lease.

1. Nortrax (John Deere)
 - 2014 John Deer 310SK – Sell Price \$94,600
 - Lease Options: 4% interest
 - 60 Months Total - \$102,323.85
 - 72 Months Total - \$104,934.69
 - 84 Months Total - \$107,833.27
 - 96 Months Total - \$111,041.
2. Milton CAT
 - 2014 CAT 420F Backhoe/Loader - \$108,800

cost between \$500 - \$1,000.

- f. **Long Swamp Road Update**
The Long Swamp Road paving has been completed at a cost of \$130,000.
- g. **Demolition of former Water Treatment Plant**
The demolition of the former water treatment plant is complete.
- h. **Joint Meeting with MSAD 60 Board**
August 26th would be workable. The coordination of the meeting will take place by email.

VII. APPROVAL OF ACCOUNTS PAYABLE WARRANTS

A/P WARRANT	1503	\$613,620.58
WATER WARRANT	W1503	\$3,352.69
PAYROLL WARRANT	1504	\$44,085.21
A/P WARRANT	1504	\$85,145.60
WATER WARRANT	W1504	\$3,106.36
PAYROLL WARRANT	1505	\$43,406.92
A/P WARRANT	1505	\$62,249.66
WATER WARRANT	W1505	\$6,789.65
PAYROLL WARRANT	1506	\$44,512.93

Motion: It was moved by Chairman O'Connor and seconded by Selectman Ganiere to accept the Accounts Payable Warrants as presented.

The motion carried unanimously; 5 – 0.

VIII. Nominations – Appointments – Elections

- a. **Completion of MMA's Legislative Policy Committee Form**
Motion: It was moved by Chairman O'Connor and seconded by Selectman Crichton to "write-in" Selectman Wright and "vote" for South Berwick Town Manager Perry Ellsworth.

The motion carried unanimously; 5 – 0.

IX. Quitclaim Deeds and/or Installment Contracts - None

X. Unfinished Business

- a. **Town Hall Renovation**
It was the consensus of the BOS to put off Town Hall renovations at this time.

Motion: It was moved by Chairman O'Connor and seconded by Selectman Wright to continue the meeting past 9 p.m.

The motion carried unanimously; 5 – 0.

XI. NEW BUSINESS

- a. **Proposed Joint Meeting with BSD**
The proposed meeting dates for the joint meeting were September 9th or 10th. The meeting would consist of a tour of the pump station and follow-up discussion at the Town Hall. Chairman O'Connor stated that currently his schedule would not allow for him to attend on those dates. The consensus was the meeting would be at 6:30 p.m.
- b. **Bid Openings: Public Works Backhoe & Pickup Bid, Police Cruiser – Moved to earlier on the agenda.**

- c. **Request to Apply for Grant – Fire Department Hose Tester**
Motion: It was moved by Selectman Crichton and seconded by Selectman Ganiere to approve applying for the grant for the hose tester.
The motion carried unanimously; 5 – 0.
- d. **Request to Apply for Grant – Water Department Confined Space Gas Monitor**
Motion: It was moved by Selectman Crichton and seconded by Selectman Pendergast to approve applying for the grant for the confined space gas monitor.
The motion carried unanimously; 5 – 0.
- e. **Request to Trade two used Public Works Mowers Toward Purchase of New Mower**
Motion: It was moved by Chairman O'Connor and seconded by Selectman Wright to trade two used Public Works Mowers toward the purchase of a new mower.
The motion carried unanimously; 5 – 0.
Selectman Pendergast suggested contacting Eliot Small Engine.
- f. **Request to use contingency funding, if needed, to swap Propane Tanks at PW and FD**
Motion: It was moved by Selectman Crichton and seconded by Chairman O'Connor to use contingency funding, if needed, to swap propane tanks at Public Works and the Fire Department.
The motion carried unanimously; 5 – 0.

XII. Second Public Comment - None

XIII. Other Business/Non-Agenda Items

1. The Town Manager requested that the second BOS meeting be cancelled due to the pending birth of his second child. The BOS approved by consensus.
2. Selectman Crichton would like to see the Diamond Hill paving project get done.
3. Long time Town employee Benjamin Jacques passed away.
Motion: It was moved by Chairman O'Connor and seconded by Selectman Wright to have a moment of silence for Mr. Jacques.
The motion carried unanimously; 5 – 0.
4. Chairman O'Connor will not be able to attend the August 19th meeting.

IX. Potential Executive Sessions

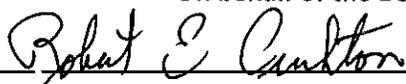
- a. **Union Contracts for Teamsters & MAP – Duplicate Agenda Item (see above)**
- b. **Prime Tanning Cleanup & Redevelopment Options – Duplicate Agenda Item (see above)**

XIV. Adjournment

Motion: It was moved by Selectman Wright and seconded by Selectman Ganiere to adjourn.
The motion carried unanimously; 5 – 0.

The meeting adjourned at 9:45 p.m.

The August 5, 2014 BOS Meeting Minutes
Signed as approved at the Board's August 19, 2014 Meeting
On behalf of the Board

~~Bryan O'Connor, Chairman, Berwick Board of Selectmen~~