



BOARD OF SELECTMEN / BOARD OF ASSESSOR
Meeting Minutes
April 19, 2016
6:30pm

Call to Order

Chair Wright called the meeting to order at 6:30pm.

I. Roll Call and Pledge of Allegiance

Board Members Present: Chair Thomas Wright, Selectman Mark Pendergast and Selectman Joshua Plante.

Staff Members Present: Town Manager Stephen Eldridge, Finance Director Maureen Finger, Recreation Director Kim Taylor, Water Department Chief Operator Chris Weismann and Town Clerk Patricia Murray.

II. MINUTES

a. Minutes from BOS regular meeting April 5, 2016

Motion: Selectman Plante moved to accept the minutes as written. Selectman Pendergast seconded the motion.
The motion carried unanimously: 3-0.

III. FIRST PUBLIC COMMENT

None.

IV. PUBLIC HEARING

a. Steven Connolly, Superintendent of Schools MSAD #60

Superintendent Connolly presented the 2016-2017 Maine School Administrative District No. 60 Budget which will be presented at the District Budget Meeting held at Noble High School at 6:30pm on May 5, 2016 and voted on at the election held at Berwick Town Hall on May 10, 2016.

[See attached.](#)

b. Maine DEP; Jon McPhedren and Paul Gregory

Mr. McPhedren, Maine DEP, presented [a request of consideration](#) by the Maine Department of Environmental Protection for the management of the invasive aquatic plant European Naiad in Northeast Pond through the application of Diquat dibromide, an aquatic herbicide.

Mr. Chris Weismann, Berwick Water Department, stated he had no concerns.

Motion: Selectman Pendergast moved to grant permission to the Maine DEP for the management of the invasive aquatic plant European Naiad in Northeast Pond as presented. Selectman Plante seconded the motion.

The motion carried unanimously: 3-0.

V. REPORTS OF COMMITTEES

a. BCTV Committee

Chair Wright reported that Ms. Terri Wright had stepped down as Chair of BCTV Committee.

b. Envision Berwick Committee (EBC)

Mr. James Bellissimo reported that EBC Meetings will now be live on BCTV on the 2nd Thursday of each month. EBC voted to authorize funding out of their budget to proceed with phase 1 of the environmental estimate of the PSNH parcel. EBC is in the beginning stages of creating a master plan with the Recreation Commission; the next meeting is May 25. EBC is now a member of the Somersworth Chamber of Commerce. The C of C has a five town vision working with Berwick, South Berwick, North Berwick, Somersworth and Rollinsford. EBC is putting the final touches on becoming as AARP age-friendly community. A grant will be received which will help with a survey to highlight where the strengths and weaknesses are within the eight domains; outdoor spaces, buildings, transportation, housing, social participation, respect and social inclusion, civic participation and employment, communication and information and community and health services. An age-friendly Berwick Committee will be formed. If interested please contact James Bellissimo or Pat Boisvert. Mr. Bellissimo presented new information on the pre-treatment facility stating that the new number is at \$40,000.00. He also stated another \$8,000.00 could be saved with the equipment present at the location. He said he concurs with the Board’s statement of not incurring cost at the demolition stage of the Prime property. He reported an alternate solution in which the Town of Berwick would not be required to expend money; create a non-profit, transfer the property to the non-profit and the non-profit would apply for the grant.

VI. APPOINTMENTS/PRESENTATIONS/OTHER GUESTS

- a. Recreation Committee Alternate Member
 - Marni Thibault

Ms. Thibault is a 10 year Berwick resident and has been involved in PTO and has children in the recreation program.

Motion: Selectman Pendergast made a motion to accept Marni Thibault as Recreation Committee Alternate Member. Selectman Plante seconded the motion.

The motion carried unanimously: 3 – 0.

VII. UNFINISHED BUSINESS

a. Pay as You Throw Program/Recycling Committee

Chair Wright stated this is a chance to look at the whole Solid Waste Disposal system. Volunteers are still needed.

VIII. COMMUNICATIONS

Town Manger Eldridge stated the bid documents for the demolition of the Prime site are posted on the Town’s website. Pike Paving will be fixing any flaws left from their previous work including Sullivan Street, Blackberry Hill Road and Wilson Street. The Town Manger Newsletter is coming back and will be available on the website. Mr. Eldridge posted the Highlights/Summary of the Budget on the website.

IX. APPROVAL OF WARRANTS

04/07/2016	A/P Warrant #1641	\$726,496.14
04/07/2016	A/P Warrant #W0461	\$ 18,330.95
04/14/2016	Payroll 1642	\$ 43,934.85
04/14/2016	A/P 1642	\$ 90,665.09
04/14/2016	Water Warrant #0642	\$ 1,694.50
04/21/2016	Payroll Warrant #1643	\$ 37,232.60

Motion: Chair Wright made a motion to accept the Accounts Payable Warrants as presented. Selectman Plante seconded the motion.

The motion carried unanimously: 3 – 0.

X. NEW BUSINESS

a. Draft Annual Town Meeting Warrant Acceptance

Chair Wright read the draft Town Warrant. The Board voted on each article. [See attached.](#)

b. 2016-17 Paving Bid Draft

Town Manager Eldridge informed the Board of the Invitation and Request for Sealed Bids for paving which will be released April 20. The roads include Diamond Hill, Beech Ridge, Pond and Wentworth.

Motion: Chair Wright made a motion to accept Invitation and Request for Sealed Bids for paving. Selectman Plante seconded the motion.

The motion carried unanimously: 3 – 0.

c. Reassignment of Rochester Street Project Balance

Finance Director Maureen Finger explained that the voter's assigned \$70,000.00 and in August 2012 the issue came up and the Town Manager at the time found that the second article was never placed on the warrant the next year. The Board of Selectmen authorized taking the money from the roads and putting it into the Rochester Street Project. The final bill from the State of Maine was received for a total of \$127,233.82 which left a balance of \$32,114.18. Ms. Finger is requesting the Board reassign the remaining money back to the Road Project account so the Rochester Street Project can be closed.

Motion: Selectman Pendergast made a motion to reassign the remaining \$32,114.18 from the Rochester Street Project to the Roads Project. Selectman Plante seconded the motion.

The motion carried unanimously: 3 – 0.

d. Maine Municipal Association Executive Committee Responsibilities and Protocols

Town Manager Eldridge informed the Board of the possibility of a Board member serving on the Executive Committee. Chair Wright is a member of the Legislative Policy Committee.

e. Acceptance of Union Contracts – postponed until May.

f. Foreclosed Property Sealed Bid

Town Manager Eldridge stated letters had been sent to all abutters regarding the foreclosed property. One sealed bid was received. Chair Wright announced that the bid is from Alan and Robin Rainville for parcel R054-0063, Jewell Lane for \$1,000.00. Ms. Finger stated she would have to check if this amount would cover the Town's costs per policy. Chair Wright tabled this item until more information is received from the Finance Director.

XI. QUITCLAIM DEEDS AND/OR INSTALLMENT CONTRACTS – none

XII. ABATEMENTS/SUPPLEMENTS – none

XIII. SECOND PUBLIC COMMENT – none

XIV. EXECUTIVE SESSION

a. Title 36 §841(2) E – Poverty Abatement

Motion: Chair Wright made a motion to enter into Executive Session per MSRA Title 36 §841(2) E – Poverty Abatement. Selectmen Plante second the motion.

The motion carried unanimously: 3 – 0.

The Board entered into Executive Session at 9:10pm.

The Board resumed its regular meeting at 9:20pm.

Chair Wright made a motion to deny the Poverty Abatement discussed in Executive Session. Selectman Pendergast seconded the motion.

The motion carried unanimously: 3 – 0..

XV. OTHER BUSINESS/NON-AGENDA ITEMS - none

XVI. ADJOURNMENT

The Meeting adjourned at 9:20pm

Respectfully submitted,

**Patricia Murray
Town Clerk**

The April 19, 2016 BOS Meeting Minutes – Signed as approved at the Board of Selectmen’s May 3, 2016 Meeting.

On behalf of the Board
