



BOARD OF SELECTMEN / BOARD OF ASSESSOR
Meeting Minutes
May 3, 2016
6:30pm

Call to Order

Chair Wright called the meeting to order at 6:30pm.

I. Roll Call and Pledge of Allegiance

Board Members Present: Chair Thomas Wright, Selectman Edward Ganiere, Selectman Mark Pendergast and Selectman Joshua Plante.

Staff Members Present: Town Manager Stephen Eldridge, and Town Clerk Patricia Murray.

II. MINUTES

a. Minutes from BOS regular meeting April 19, 2016

Motion: Selectman Plante moved to accept the minutes as written. Selectman Pendergast seconded the motion. **The motion carried unanimously: 3-0 with Selectman Ganiere abstaining.**

III. FIRST PUBLIC COMMENT

Ms. Eleanor Murphy, Rochester St, spoke. She notified and invited the Board and residents to the Plant Sale being held on May 21, 2016 at the Berwick Library. She also wanted to warn residents that she received a call from a wireless caller claiming to be the IRS. She reported this to the Police Department who said it is a scam and to be aware.

Michael Wright, Cemetery Road, spoke. He was in a few years ago asking for support of the Great Works Regional Land Trust in its efforts to conserve land on the Salmon Falls River. He reported that they were able to secure two pieces of property on the Salmon Falls River next to the Tuckahoe Preserve totaling 120 acres. The property was purchased through grant money and a \$10,000 contribution from the Town of Berwick. This Thursday is a volunteer day with people from Liberty Mutual helping install signage on the Key Brook Trail. The trail officially opens on May 15, 2016 and Mr. Wright invites everyone to come and enjoy the property. He thanked the Selectmen and residents of Berwick for their support.

Don Young, Beech Street, spoke. Mr. Young is a member of the Historic Society and reports that the Historic Society is holding a meeting on May 18, 2016 at 7pm. They will be showing a film and having a program featuring the works of an Assistant Professor of Film from Emerson College. The film, "The Story of Liza", was partially shot in Berwick.

Chair Wright announced that the MSAD #60 District Budget Meeting is Thursday, May 5 at 6:30pm at Noble High School and the MSAD #60 Budget Validation Referendum Election is on May 10, 2016. Polls are open from 6:00am to 8:00pm at Berwick Town Hall. Chair Wright also wanted to remind people of the Memorial Day Parade at the end of the month.

IV. PUBLIC HEARING

None.

V. REPORTS OF COMMITTEES

a. BCTV Committee

Town Manager Eldridge reported that Tim Cremmen, BCTV Director, is seeking videos of Berwick. He is piecing together a video and would appreciate any videos people could share. Please email him, admin@bctv.comcastbiz.net, for further information and submission.

b. Envision Berwick Committee (EBC)

Dennis Dupuis, co-chair Berwick Riverfront Committee, spoke. Phase 2 has been worked on and the ground portion is complete. The original dock has been moved out enabling a clear path. A barrier has been installed and is flush with the crushed stone. The result is lower and better than the ADA specifications. They have raised over \$9000.00 and have ordered the ADA bench for accessibility. This will be finalized on Saturday, May 14 which is slated for opening day. They have a meeting scheduled on May 11 to discuss the possibility of upcoming events. Phase 2 will be completed this year. Phase 3 includes the conservation building. Volunteers will be helpful on May 14; it is anticipated to be an hour of time. The start time is 9:00am and will be on their Facebook page.

Don Young reported that EBC is putting the final touches on becoming as AARP age-friendly community. A grant will be received which will help with a survey to highlight where the strengths and weaknesses are within the eight domains; outdoor spaces, buildings, transportation, housing, social participation, respect and social inclusion, civic participation and employment, communication and information and community and health services. An age-friendly Berwick Committee will be formed. If interested please contact James Bellissimo or Pat Boisvert.

Town Manager Eldridge reported that the bids request for the Brownfields went out. Town officials met with approximately 25 contractors who toured the site with the Engineering Consultant which was a mandatory component of the bid process. There is a second walk through scheduled this week. There is a lot of interest including some local contractors. Part of the project was a market survey and that should be in this Friday. Mr. Eldridge stated that they have been exploring the option of burying power lines. Interest has been shown in purchasing/renting portions of the site. The proposal in with Funds of Jupiter and a conference call is scheduled on Thursday, May 5. Bids are due Friday, May 13, 2016.

VI. APPOINTMENTS/PRESENTATIONS/OTHER GUESTS

None.

VII. UNFINISHED BUSINESS

a. Pay as You Throw Program/Recycling Committee

Town Manger Eldridge stated one more person volunteered to serve on the Committee bringing the total to four. Mr. Eldridge has been looking at the layout of the Transfer Station, recycling, and aspects of solid waste. He will continue his research and once data is collected he will organize the Committee.

VIII. COMMUNICATIONS

Town Manger Eldridge stated the American Legion Job Fair that was held April 30 in Town Hall was very successful. Attendance ranged from 75 – 100 people and 20 people were offered jobs.

IX. APPROVAL OF WARRANTS

04/21/2016	A/P Warrant #1643	\$105,849.19
04/21/2016	Water Warrant #0643	\$ 200.47
04/28/2016	Payroll Warrant 1644	\$ 44,659.25
04/28/2016	A/P Warrant 1644	\$ 61,954.71

04/28/2016	Water Warrant #0644	\$ 3,993.76
05/05/2016	Payroll Warrant #1645	\$ 42,657.19

Motion: Chair Wright made a motion to accept the Accounts Payable Warrants as presented. Selectman Plante seconded the motion.

The motion carried unanimously: 4 – 0.

X. NEW BUSINESS

a. Set Public Hearing Date of May 17, 2016 for Annual Town Meeting Warrant

Motion: Selectman Ganiere made a motion to set the public hearing date of May 17, 2016 for the Town Warrant. Selectman Plante seconded the motion.

The motion carried unanimously: 4 – 0.

b. Set Polling Hours for Annual Town Meeting from 6:00am to 8:00pm

Motion: Selectman Ganiere made a motion to set the polling hours for Annual Town Meeting from 6:00am to 8:00pm. Selectman Plante seconded the motion.

The motion carried unanimously: 4 – 0.

c. Acceptance of Union Contracts – MAP and Teamsters

Tabled.

XI. QUITCLAIM DEEDS AND/OR INSTALLMENT CONTRACTS

a. Map R001 Lot 002-00A-000

Motion: Selectman Ganiere made a motion to accept the quitclaim deed for Map R001 Lot 002-00A-000. Selectman Plante seconded the motion.

The motion carried unanimously: 4 – 0.

b. Map U002 Lot 005-000-000

Motion: Selectman Ganiere made a motion to accept the quitclaim deed for Map U002 Lot 005-000-000. Selectman Plante seconded the motion.

The motion carried unanimously: 4 – 0.

c. Map U004 Lot 052-000-000

Motion: Selectman Ganiere made a motion to accept the quitclaim deed for Map U004 Lot 052-000-000. Selectman Plante seconded the motion.

The motion carried unanimously: 4 – 0.

d. Map R054 Lot 008-001-000

Motion: Selectman Ganiere made a motion to accept the quitclaim deed for Map R054 Lot 008-001-000. Selectman Plante seconded the motion.

The motion carried unanimously: 4 – 0.

e. Map R004 Lot 040-00A-000

Motion: Selectman Ganiere made a motion to accept the land purchase installment contract for Map R004 Lot 040-00A-000. Selectman Plante seconded the motion.

The motion carried unanimously: 4 – 0.

f. Map R52-001 Beech Ridge

Town Manager Eldridge stated an offer for the purchase of this owner unknown lot came in for \$500.00 as part of the letters sent to abutters. The offer is from Bertha Knight. Mr. Eldridge stated this has been listed as owner unknown since 1989.

Motion: Chair Wright made a motion to accept the \$500.00 purchase offer from Bertha Knight for Map R52 Lot 001. Selectman Pendergast seconded the motion.

The motion carried unanimously: 4 – 0.

XII. ABATEMENTS/SUPPLEMENTS – none

XIII. SECOND PUBLIC COMMENT – none

XIV. EXECUTIVE SESSION - none

XV. OTHER BUSINESS/NON-AGENDA ITEMS

a. Foreclosed Property Bid and Potential Quitclaim Deed Execution

Chair Wright announced that the revised bid is from Alan and Robin Rainville for parcel R054-0063, Jewell Lane for \$1,200.00. Ms. Finger confirmed this amount would cover the Town's costs per policy.

Motion: Selectman Ganiere made a motion to accept the \$1,200.00 purchase offer for Map R054-0063 from Alan and Robin Rainville. Selectman Pendergast seconded the motion.

The motion carried unanimously: 4 – 0.

b. Foreclosed Property Bid Little River Road

One sealed bid was received. Chair Wright announced that the bid is for \$8,900.00. Mr. Eldridge stated the amount would cover the Town's costs per policy.

Motion: Selectman Ganiere made a motion to accept the quitclaim deed for Map R006 Lot 010. Selectman Plante seconded the motion.

The motion carried unanimously: 4 – 0.

XVI. ADJOURNMENT

The Meeting adjourned at 7:06pm

Respectfully submitted,

**Patricia Murray
Town Clerk**

The May 3, 2016 BOS Meeting Minutes – Signed as approved at the Board of Selectmen's May 17, 2016 Meeting.

On behalf of the Board
