



BOARD OF SELECTMEN / BOARD OF ASSESSOR
Meeting Minutes
July 5, 2016
6:30pm

Call to Order

Chair Wright called the meeting to order at 6:30pm.

I. Roll Call and Pledge of Allegiance

Board Members Present: Chair Thomas Wright, Selectman Rebecca England, Selectman Edward Ganiere, and Selectman Mark Pendergast.

Staff Members Present: Town Manager Stephen Eldridge and Town Clerk Patricia Murray.

II. MINUTES

a. Minutes from BOS regular meeting June 21, 2016

Motion: Selectman Ganiere moved to accept the minutes as written. Selectman Pendergast seconded the motion.

The motion carried unanimously: 4-0

III. FIRST PUBLIC COMMENT

None.

IV. PUBLIC HEARING

None.

V. REPORTS OF COMMITTEES

a. BCTV Committee

Town Manager Eldridge reported that BCTV has a new Chairman, Derek Gould. He also reported a letter was sent to ComCast to request the start of negotiations for the 2017 BCTV Cable Franchise agreement.

b. Envision Berwick Committee (EBC)

Mr. Frank Underwood was present. He stated that Mike Lavigne is a new member to the Envision Berwick Committee and will be present at the July 19th meeting to seek appointment. EBC will not be holding full group meetings in July and August however, informal, individual project meetings will take place. Projects include the PSNH parcel, Estabrook School and the Master Recreation Plan. Mr. Underwood stated they are also staying on top of what is happening with the Prime Tanning Site. There is a small grocery store proprietor interested in the site and also a developer from NH is interested in the whole site. He is looking into this possibility with his legal counsel. There was a groundbreaking ceremony with EnvironVantage and Town Officials at the Prime Tanning site. On July 11, EBC will coordinate a picture with Rachel Ponzetti, the winner of the sign slogan contest. She will be presented with a plaque and a small recognition award. Mr. Underwood updated the BOS on the natural gas project. They know the requirements of the Maine PUC, NH PUC and the

Federal Regulatory Commission. The project is not as cumbersome as the Committee thought and as a result of them educating themselves, Unutil is back on board and is looking at a revised concept using a different route. The information will be available in two to three weeks. Mr. Underwood also noted that Paul Boisvert is coordinating the annual Trail Riders motorbike race event for the second week in August.

VI. APPOINTMENTS/PRESENTATIONS/OTHER GUESTS

None.

VII. UNFINISHED BUSINESS

a. Pay as You Throw Program/Recycling Committee

Town Manger Eldridge reported that he met with a gentleman in Sanford who does wood chipping. Mr. Eldridge is expecting a proposal from him. Selectman Pendergast reported that he spoke with Mr. Paul Lapierre, road agent; the banking is all rock and sand and the right of way property line is pinned and marked.

VIII. COMMUNICATIONS

Town Manager Eldridge reported that he had a teleconference with Credere Associates regarding the Prime Tanning site. EnvironVantage expects to be on site starting next week for eight weeks working on Phase 1. Phase 2 has a thirty day comment period before it can commence.

Town Manager Eldridge reported that reclaiming will begin July 18. South Berwick will complete some grading. He also reported the PSNH parcel purchase is ready to close. The Auditors were in house last week; Mr. Eldridge expects no issues.

Selectman Pendergast reported that CMP will be starting the new 116 line through Love Brook to the Sewer Plant and across New Dam Road and down 236 and back on September 1.

IX. APPROVAL OF WARRANTS

06/23/2016	A/P Warrant #1652	\$163,490.56
06/23/2016	Water Warrant #0652	\$ 17,182.40
06/30/2016	Payroll Warrant 1653	\$ 48,037.56
06/30/2016	A/P Warrant #1653	\$ 161,478.07
06/30/2016	Water Warrant #0653	\$ 6,239.94
07/07/2016	Payroll Warrant #1701	\$ 64,890.45

Motion: Chair Wright made a motion to accept the Accounts Payable Warrants as presented. Selectman Pendergast seconded the motion.

The motion carried unanimously: 4 – 0.

X. NEW BUSINESS

a. Joint Instruction to Escrow Agent

Chair Wright reported that the Board had signed the Joint Instruction for Escrow Agent regarding the Prime Tanning site receivables. Town Manager Eldridge stated that the first check was received for \$120,000.00. The Phase 2 check for \$120,000.00 will be coming.

b. Ballot for Election to MMA’s Legislative Policy Committee

Chair Wright reported that for District 34, Richard Morin, Kennebunk Selectman and Melissa Crocket, Acton Warrant and Finance Committee Chair were on the ballot and for District 35, Perry Ellsworth, South Berwick Town Manager, was on the ballot.

Motion: Chair Wright made a motion to support the candidates as presented on the ballot. Selectman Ganiere seconded the motion.

The motion carried unanimously: 4 – 0.

c. Acceptance of Union Contracts; MAP and Teamster

Town Manager Eldridge distributed an outline with the highlights from the Teamsters contract. He commended the union representatives, Travis Doiron, Fire Department, Sam Tibbetts, Fire Department and Chris Weisman, Water Department. He stated the process was very constructive. Changes include; grammar corrections, obsolete language deleted, health insurance 15% based on Teamsters NNEBT instead of MMA, Christmas Eve to a full day off instead of a half day, call in time minimum to 2 hours instead of 3, Fire Department to a 24/7 schedule, increase bereavement leave, added bullying policy, a 2% increase per year which is a 5.6% increase over 3 years with other costs.

Town Manager Eldridge stated he is still in negotiations with MAP.

Chair Wright noted that a negotiator was not hired by the Town for the contract negotiations and that Town Manager Eldridge and Finance Director Maureen Finger along with other staff handled the negotiations. This saved the Town a lot of money.

Motion: Chair Wright made a motion to accept the Teamster Union Contract as presented. Selectman Pendergast seconded the motion.

The motion carried unanimously: 4 – 0.

d. Short and Long Term Goals

Town Manager Eldridge stated he will set up a workshop meeting with the Board of Selectmen to go over goals set last year and to revise.

XI. QUITCLAIM DEEDS AND/OR INSTALLMENT CONTRACTS

None.

XII. ABATEMENTS/SUPPLEMENTS

None

XIII. SECOND PUBLIC COMMENT

Ms. Eleanor Murphy, Rochester Street, spoke. She stated since the Envision Berwick Committee, Berwick is on the move. She stated Town Manager Eldridge is a breath of fresh air; he gets involved headfirst and is an excellent Town Manager.

Town Manager Eldridge replied he appreciates the positive remarks and stated the combination of an extremely good staff, good elected officials and volunteers makes it work well.

XIV. EXECUTIVE SESSION

None.

XV. OTHER BUSINESS/NON-AGENDA ITEMS

None.

XVI. ADJOURNMENT

The Meeting adjourned at 7:00pm

Respectfully submitted,

**Patricia Murray
Town Clerk**

The July 5, 2016 BOS Meeting Minutes – Signed as approved at the Board of Selectmen’s July 19, 2016 Meeting.

On behalf of the Board
