



BOARD OF SELECTMEN / BOARD OF ASSESSOR
Meeting Minutes
July 19, 2016
6:30pm

Call to Order

Chair Wright called the meeting to order at 6:30pm.

I. Roll Call and Pledge of Allegiance

Board Members Present: Chair Thomas Wright, Selectman Mark Pendergast, and Selectman Joshua Plante.

Staff Members Present: Town Clerk Patricia Murray.

II. MINUTES

a. Minutes from BOS regular meeting July 5, 2016

Tabled.

III. FIRST PUBLIC COMMENT

None.

IV. PUBLIC HEARING

None.

V. REPORTS OF COMMITTEES

a. BCTV Committee

None.

b. Envision Berwick Committee (EBC)

Mr. James Bellissimo, Chair EBC, was present. He stated that Mike Lavigne is a new member to the Envision Berwick Committee and is present to seek appointment. EBC will not be holding full group meetings in July and August however, informal, individual project meetings will take place. July 28th and August 25th will be sub-committee days. Four sub-committees will be meeting on the dates at 4pm, 5:30pm and 7pm. Mr. Bellissimo stated that those who want to get involved or have questions can email the EBC at envisionberwick@gmail.com.

The subcommittee project meetings are as follows:

- 4:00pm Age Friendly Berwick in the Selectmen's Room at Town Hall. This committee will be working on creating the eight domains of livability; outdoor spaces, buildings, transportation, housing, social participation, respect and social inclusion, civic participation and employment, communication and information and community and health services.
- 5:30pm Estabrook Best Use at the Estabrook School for a tour then meet at the Selectmen's Room. This committee will suggest uses for the space using the community vision as a guide.

- 5:30pm PSNH parcel project at the former Summit Church at 1 Sullivan Street. This is a recently acquired property. A plan from a Berwick resident was created for a college project and EBC has some of the sketches.
- 7:00pm Recreation Master Plan at the Selectmen’s Room. This committee covers any activity which is considered leisure. This group will help set the foundation for community wide usages of parks, waterways, etc.

Mr. Bellissimo stated the survey for Age Friendly Berwick is getting final touches.

Mr. Bellissimo stated the Prime updates should be coming from the Technical Advisory Committee and stated EBC could broadcast any messages for the TAC regarding Prime and updates.

Selectman Pendergast asked Mr. Bellissimo if there is any room for incubator space at the Estabrook School. Mr. Bellissimo stated this is a great idea and the committee will consider this.

Chair Wright gave an update on the Prime site. No buildings have come down to date and no equipment is on site. The contractor is on site doing pest control to decrease the chance of an infestation once the buildings are demolished. Chair Wright also stated they are waiting for a DEP permit to commence work. Selectman Pendergast stated the contractor should be moving on site on the 27th of July.

VI. APPOINTMENTS/PRESENTATIONS/OTHER GUESTS

- a. Envision Berwick Committee 1 year term
 - Mike Lavigne

Mr. Mike Lavigne was present. He is a second year mechanical engineering student at University of Maine Orono. He has lived in Berwick his whole life and stated that Prime has always been an eyesore. He does not see a rundown building but potential for real estate.

Motion: Selectman Plante made a motion to accept Mike Lavigne as Member of the Envision Berwick Committee for a one-year term. Selectmen Pendergast seconded the motion.

The motion carried unanimously: 3 – 0.

VII. UNFINISHED BUSINESS

- a. **Pay as You Throw Program/Recycling Committee**

No update.

VIII. COMMUNICATIONS

Chair Wright stated he received a letter from a concerned citizen. The letter was about people from out of town using Berwick residents to dispose of their rubbish. The author noted the Pay as You Throw program would help eliminate this issue.

IX. APPROVAL OF WARRANTS

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|------------|-----------------------|--------------|
| 06/30/2016 | A/P Warrant #1654 | \$ 60,920.42 |
| 06/30/2016 | Water Warrant #0654 | \$ 2,701.11 |
| 07/07/2016 | A/P Warrant #1701 | \$719,794.48 |
| 07/14/2016 | Payroll Warrant 1702 | \$ 42,827.07 |
| 07/14/2016 | A/P Warrant #1702 | \$ 89,805.58 |
| 07/14/2016 | Water Warrant #0702 | \$ 1,226.46 |
| 07/21/2016 | Payroll Warrant #1703 | \$ 54,350.38 |

Motion: Chair Wright made a motion to accept the Accounts Payable Warrants as presented. Selectman Pendergast seconded the motion.

The motion carried unanimously: 3 – 0.

X. NEW BUSINESS

a. MMA Annual Election Ballot– Vice President and Executive Committee Members

Chair Wright reported that Linda Cohen, Councilor, City of South Portland, is running for the Vice President 1-year term and James Gardner, Jr., Town Manager, Town of Easton, Christine Landes, Town Manager, Town of Bethel and Mary Sabins, Town Manager, Town of Vassalboro are running for the three Director 3-year terms.

Motion: Chair Wright made a motion to support the candidates as presented on the ballot. Selectman Plante seconded the motion.

The motion carried unanimously: 3 – 0.

XI. QUITCLAIM DEEDS AND/OR INSTALLMENT CONTRACTS

None.

XII. ABATEMENTS/SUPPLEMENTS

None

XIII. SECOND PUBLIC COMMENT

Mr. Dick Moore, resident and supporter of the Berwick Public Library, spoke. He builds model ships as a hobby. About a year ago he donated a 41” model of the Titanic to the library with intentions to use it as a fundraiser for the library. It has been displayed at the library. Mr. Moore spoke to Melissa Saggerer, Library Director, who was unsure how to get the most money for the valuable model through a fundraiser. She stated the library doesn’t get enough people for a raffle. Mr. Moore asked the Board if they would be willing to let the library put the ship on display at Town Hall with raffle tickets. He noted that Ms. Saggerer will follow up; he just wanted to present the idea to the Board. The model kit costs roughly \$750.00 and it took Mr. Moore over two years to construct the ship and would sell on the market for approximately \$4,000.00.

Chair Wright stated he didn’t see a problem with that as other fundraisers have been held at Town Hall and the Board will speak to the Town Manger about it when he returns. Selectman Pendergast stated that he felt it was not necessary to wait for the Town Manger’s approval and he told Mr. Moore to go ahead with bringing the ship to Town Hall.

Selectman Plante suggested having the ship displayed near the auditorium during the November 8th election since more than 2500 voters are expected at the polls that day.

Mr. Moore will relay the conversation to Ms. Saggerer.

XIV. EXECUTIVE SESSION

None.

XV. OTHER BUSINESS/NON-AGENDA ITEMS

None.

XVI. ADJOURNMENT

The Meeting adjourned at 6:54pm

Respectfully submitted,

**Patricia Murray
Town Clerk**

The July 19, 2016 BOS Meeting Minutes – Signed as approved at the Board of Selectmen’s August 2, 2016 Meeting.

On behalf of the Board
