



BOARD OF SELECTMEN / BOARD OF ASSESSOR
Meeting Minutes
August 2, 2016
6:30pm

Call to Order

Chair Wright called the meeting to order at 6:30pm.

I. Roll Call and Pledge of Allegiance

Board Members Present: Chair Thomas Wright, Selectman Rebecca England, Selectman Edward Ganiere, and Selectman Joshua Plante.

Staff Members Present: Town Manager Stephen Eldridge and Town Clerk Patricia Murray.

II. MINUTES

a. Minutes from BOS regular meeting July 5, 2016 and July 19, 2016

The acceptance of the July 19, 2016 minutes was tabled.

Motion: Selectman Ganiere moved to accept the July 5, 2016 minutes as written. Selectman Plante seconded the motion.

The motion carried unanimously: 4-0

III. FIRST PUBLIC COMMENT

Chair Wright asked if any members of the audience had comments. There were no comments.

IV. PUBLIC HEARING

None.

V. REPORTS OF COMMITTEES

a. BCTV Committee

Town Manager Eldridge reported that Tim Cremen, BCTV Coordinator, and Tony Vigue, Consultant, City of South Portland have been communicating with him regarding the franchise agreement. He has sent several correspondence to legal counsel for review.

b. Envision Berwick Committee (EBC)

Chair Wright stated that Envision Berwick is on a summer schedule and only sub-committees will meet this month.

VI. APPOINTMENTS/PRESENTATIONS/OTHER GUESTS

None.

VII. UNFINISHED BUSINESS

a. Pay as You Throw Program/Recycling Committee

Town Manager Eldridge stated he sent out a request for possible meeting dates to those who had expressed interest in being a committee member and only received one response back. He stated that he is prepared to start talking about alternatives including pay as you throw.

b. Request for Proposal for Design and Structural Repair Town of Berwick Auditorium

Town Manager Eldridge stated he sent out an RFP for masonry work. There was a mandatory pre-bid meeting at which two companies attended. Both companies declined to bid. Town Manager Eldridge spoke to several masons. One was interested in the job and looked at the building. He is supposed to get back to Mr. Eldridge.

VIII. COMMUNICATIONS

Town Manager Eldridge stated Maureen Finger, Finance Director, has been speaking with the bond bank about the fire truck and some structure work. The fall bond bank requires awarded bids before any transactions occur. Mr. Eldridge stated he is now looking at the spring bond bank and possibly looking at a participation note which is similar to a home equity loan. Interest is 1.25% and Ms. Finger is working with a bond attorney to finalize paperwork. The Board expressed approval to get started on that.

IX. APPROVAL OF WARRANTS

06/30/2016	A/P Warrant #1655	\$ 37,119.23
06/30/2016	Water Warrant #0655	\$ 13,128.53
07/21/2016	A/P Warrant #1703	\$ 60,096.01
07/28/2016	Payroll Warrant 1704	\$ 51,678.04
07/28/2016	A/P Warrant #1704	\$ 82,316.20
07/28/2016	Water Warrant #0704	\$ 4,170.22
07/21/2016	Water Warrant #0703	\$ 2,478.26
08/04/2016	Payroll Warrant #1705	\$ 53,016.90

Motion: Chair Wright made a motion to accept the Accounts Payable Warrants as presented. Selectman Plante seconded the motion.

The motion carried unanimously: 4- 0.

X. NEW BUSINESS

a. Pole Permit; Cemetery Road

Chair Wright stated the Berwick Cemetery Association is running power to the cemetery chapel. Six poles are needed for this from the Pine Hill end of Cemetery Road. The foundation of the chapel is deteriorating due to no heat in the building.

Motion: Chair Wright made a motion to accept the pole permit for Cemetery Road as presented. Selectman Ganiere seconded the motion.

The motion carried unanimously: 4- 0.

XI. QUITCLAIM DEEDS AND/OR INSTALLMENT CONTRACTS

a. R047-033-00B-000: Quitclaim deed for property owner who paid outstanding taxes on an automatic foreclosure dated August 3, 2009

Motion: Chair Wright made a motion to accept the quitclaim deed for Map R047-033-00B-000. Selectman Plante seconded the motion.

The motion carried unanimously: 4- 0.

b. U004-027-000-000: Quitclaim deed for property owner who paid outstanding taxes on an automatic foreclosure dated August 3, 2009

Motion: Chair Wright made a motion to accept the quitclaim deed for Map U004-027-000-000. Selectman Plante seconded the motion.

The motion carried unanimously: 4– 0.

XII. ABATEMENTS/SUPPLEMENTS

None.

XIII. SECOND PUBLIC COMMENT

Chair Wright asked if any members of the audience had comments.

Mr. Ken Raine, Sidney Drive, spoke. Mr. Raine asked for an update on the Prime Tanning site. Town Manager Eldridge replied that EnviroVantage is on site and has been removing interior hazardous waste such as florescent light bulbs, computer monitors, mercury switches which all need to be removed prior to demolition. Mr. Eldridge has a meeting with EnviroVantage tomorrow. He stated there should be a lot of activity in the next two weeks. Phase 1 will be complete by September or October and Phase 2 will begin immediately after Phase 1 completion.

XIV. EXECUTIVE SESSION

- a. Title 1 §405(6)(D) - Labor Contract Negotiations
- b. Title 1 §405(6)(C) – Real Estate; Economic Development
- c. Title 1 §405(6)(E) – Consultation with Legal

Motion: Chair Wright made a motion to enter into Executive Session per MSRA Title 1 §405(6)(D), (C), and (E) - Discussion of Labor Contract Negotiations, Real Estate; Economic Development and Consultation with Legal respectively. Selectmen Plante seconded the motion.

The motion carried unanimously: 4 – 0.

The Board entered into Executive Session at 6:50pm.

The Board resumed its regular meeting at 7:25pm. Chair Wright noted no actions were made during the Executive Session.

XV. OTHER BUSINESS/NON-AGENDA ITEMS

Town Manager Eldridge reported that the paving was scheduled to begin July 18th but because of equipment problems it has been postponed. Mr. Eldridge will get an update this week.

XVI. ADJOURNMENT

The Meeting adjourned at 7:27pm.

Respectfully submitted,

**Patricia Murray
Town Clerk**

The August 2, 2016 BOS Meeting Minutes – Signed as approved at the Board of Selectmen’s August 16, 2016 Meeting.

On behalf of the Board