

Town of Berwick



BOARD OF SELECTMEN/BOARD OF ASSESSORS MINUTES

Tuesday, May 2, 2017

6:30pm

Selectmen's Room
11 Sullivan Street
Berwick, ME 03901

1. Call to Order

Chair Wright called the meeting to order at 6:30pm.

2. Roll Call

Board Members Present: Chair Thomas Wright, Vice Chair Edward Ganiere, Selectman Rebecca England, Selectman Mark Pendergast, and Selectman Joshua Plante.

Staff Members Present: Town Manager Stephen Eldridge, Neil Hokinson, Transfer Station and Town Clerk Patricia Murray.

3. Pledge of Allegiance

Chair Wright led the Pledge of Allegiance.

a. Town Report Dedication

Chair Wright announced that the 2016-2017 Town Report is dedicated to Robert Crichton and read the dedication.

4. Approval of Meeting Minutes

- April 18, 2017

Motion: Selectman Ganiere moved to accept the April 18, 2017 minutes as written. Selectman Pendergast seconded the motion.

The motion carried unanimously: 5-0

5. First Public Comment

Chair Wright opened the first public comment. There being no comments, Chair Wright closed the first public comment.

6. Public Hearing

None.

7. Reports of Committees

- **BCTV Committee**

Chair Terri Wright was present. She spent day with the BCTV coordinator. They have produced a calendar of events to post online. They are looking for people interested in videotaping spring concerts, sporting events, school budget meeting. BCTV's goal is to get more information out to public.

Ms. Wright introduced Ryan Moore, for consideration of appointment to the BCTV Committee. Mr. Moore runs the control room for Planning Board and Selectmen meetings. The Committee feels he has great input as to where the station is going and where they hope to be a year from now.

Mr. Moore stated his background is in audio production. He has lived in Berwick all his life. He enjoys being behind the scenes.

Motion: Selectman Ganiere moved to appoint Ryan Moore to the BCTV Committee. Selectman Plante seconded the motion.

The motion carried unanimously: 5-0

- **Envision Berwick**

No update.

8. Appointments/Presentations/Other Guests

None.

9. Unfinished Business

- Fire Department Clean Up Bids

Town Manager Eldridge spoke with Mark Coleman, the representative from Environmental Clean Up and Safety. Mr. Coleman noted most of the mold is coming from seepage from the old foundation. Mr. Eldridge stated the building does have ventilation and humidifiers are being run. Mr. Coleman suggested ripping out anything that is open and sealing with new material which will prevent moisture from getting in. Of the bids received for the clean-up, discussed at the April 18th BOS meeting, ServPro was the low bid at \$14,330.71.

Motion: Selectman Ganiere made a motion to accept the bid from ServPro for the mold clean-up at the Fire Department. Selectman Plante seconded the motion.

The motion carried unanimously: 5-0.

10. Town Manager Report

- Andy Buckman, American Legion, requested permission to install two more flag poles at cemetery. If there are more than one flag on the existing pole the flags would drag on the ground at half-mast. Public Works Department will install. The Board approved unanimously.
- Transfer Station is overwhelmed with the monthly "free day". Huge amounts of refuse are held until that day. Neil Hokinson reiterated that the Transfer Station had to close at 12:30 on Sunday due to the amount of trash brought in for the free day. Town Manager

Eldridge asked the Board to consider eliminating that day. He also reported that the Swap Shop has a staffing issue. The crew cannot man the shop and perform other duties. A lot of junk is being dropped there instead of in the appropriate bins. Mr. Eldridge talked about closing the Swap Shop most days. Mr. Hokinson stated the Shop serves a purpose and is unsure what direction to take. Volunteers are needed to run the Swap Shop. Selectman Ganiere suggested posting a notice for volunteers. Selectman Pendergast questioned the free day. Chair Wright replied that the free day, which has been in place for years, was originally set up to help eliminate illegal dumping on roads. Mr. Eldridge reiterated a discussion needs to happen and he asked for ideas for the next meeting.

- The work on the cupula clocks is complete and the staging is down. Work on the copper roof and replacements are planned for the future.
- Road bids will go out on Friday for Ali Pond Road, Logan Street, Berwick Road, and Haley Road.
- Robert Perschey is working on getting pricing for crack sealing.
- Steve Connolly, Superintendent of Schools, will be present at the June 6 BOS meeting to discuss the School budget which is proposed at a 5% increase.

11. Selectmen Communications

None.

12. Approval of Warrants

04-20-2017	A/P Warrant #1742	\$ 196,858.19
04-20-2017	Water Warrant #0742	\$ 1,815.85
04-27-2017	A/P Warrant #1743	\$ 81,252.48
04-27-2017	Water Warrant #0743	\$ 1,964.44
04-27-2017	Payroll Warrant #1743	\$ 49,339.36
05-04-2017	Payroll Warrant #1744	\$ 48,706.70

Motion: Chair Wright made a motion to accept the Accounts Payable Warrants as presented. Selectman Plante seconded the motion.

The motion carried unanimously: 5-0.

13. New Business

- Maine DEP Notice of Intent Northeast Pond

Berwick Board of Selectmen approved the application of aquatic herbicides last year. Lebanon, who has an ordinance against such applications, did not approve. DEP obtained permission to apply the herbicide in a 41 acre treatment area in July 2017. There will be a meeting May 4th at Lebanon elementary school at 6:30 to discuss.

- Foreclosed Property Bids

Town Manager Eldridge stated bids went out to property abutters for all foreclosed properties. Several previous owners have paid in full to repurchase the property. Properties are available on Long Swamp Road, Jewel Lane and Toad Brook Road.

Chair Wright stated one bid was received for the Long Swamp property from Steven Brown for property at Map/Lot 007-001-A-004 for \$15,000.00. The minimum bid was \$13,200.00.

Motion: Selectman Plante made a motion to accept the foreclosed property bid from Steven Brown for \$15,000.00 for Map/Lot 007-001-A-004. Selectman Ganiere seconded the motion.

The motion carried unanimously: 5 -0.

14. Quitclaim Deeds and/or Installment Contracts

- Quit Claim Deed; Sale of Tax Acquired Property Map/Lot R054-008-B-001

Chair Wright explained the sale of tax acquired property which is on Jewel Lane. The previous owner paid taxes to date. The quitclaim deed will transfer ownership of the property.

Motion: Selectman Ganiere made a motion to accept the Quit Claim Deed; Sale of Tax Acquired Property Map/Lot R054-008-B-001 as presented. Selectman England seconded the motion.

The motion carried unanimously: 5-0.

15. Abatements/Supplements

None.

16. Second Public Comment

Chair Wright opened the second public comment.

Ms. Eleanor Murphy requested that Town Reports be brought to the Library for distribution. Town Manager Eldridge stated the reports were received Friday and will be brought to the Library as soon as possible.

There being no further comments, Chair Wright closed the second public comment.

17. Executive Session

- Title 1 §405(6)(C) - Discussion of Real Estate, Economic Development
- Title 1 §405(6)(A) – Discussion of Personnel

Motion: Chair Wright made a motion to enter into Executive Session per MSRA Title 1 §405(6)(C) Discussion of Real Estate, Economic Development and Title 1 §405(6)(A) Discussion of Personnel. Selectmen Pendergast seconded the motion.

The motion carried unanimously: 5-0.

The Board entered into Executive Session at 7:03pm.

The Board resumed its regular meeting at 7:50pm. Chair Wright noted no actions were made during the Executive Session.

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18. Other Business/Non-Agenda Items

Town Manager Eldridge gave an update of the Prime Site. EnvironVantage completed their contract Friday. They will be taking out the concrete pads. An extension through May was granted. On May 9th, chimney engineers will do an evaluation of the smoke stack for Mr. Kehaya, FOJ. The Master plan will go out to public once confirmed.

19. Adjournment

The meeting adjourned at 7:50pm.

Respectfully submitted,

**Patricia Murray
Town Clerk**

The May 2, 2017 BOS Meeting Minutes – Signed as approved at the Board of Selectmen’s May 16, 2017 Meeting.

On behalf of the Board
