



Town of Berwick

BOARD OF SELECTMEN/BOARD OF ASSESSORS MINUTES

Tuesday, October 9, 2018

6:30pm

Selectmen's Room
11 Sullivan Street
Berwick, ME 03901

1. Call to Order

Chair Wright called the meeting to order at 6:30pm.

2. Roll Call

Board Members Present: Chair Thomas Wright, Vice Chair Ed Ganiere, Selectman Rebecca England, Selectman Kenneth Manning, Jr., and Selectman Mark Pendergast

Board Members Absent:

Staff Members Present: Town Manager Stephen Eldridge, Water Department Chief Operator Chris Weisman, Recreation Director Kim Taylor, Police Chief Tim Towne, and Town Clerk Patricia Murray.

3. Pledge of Allegiance

Chair Wright led the Pledge of Allegiance.

4. Approval of Meeting Minutes

- September 18, 2018

Motion: Vice Chair Ganiere moved to accept the September 18, 2018 minutes with the addition of Vice Chair Ganiere to the Roll Call. Selectman Manning seconded the motion.

The motion carried: 4:0 with Selectman Pendergast abstaining

5. First Public Comment

Chair Wright opened the first public comment.

Mr. Michael Wright, Cemetery Road, Great Works Regional Land Trust, spoke. He spoke of Great Works efforts to protect natural resources, open spaces, and landscapes in Berwick. Great Works is a private non-profit organization. As of February 2018, they have completed 124 projects. They own and manage 2,662 acres in the area along with more acreage under conservation easements with private landowners. Great Works is requesting an abatement from property taxes on a 78.18 acre vacant parcel

which was deeded to Great Works in August 2017. There was an oversight in submitting the open space application prior to April 1, 2018 which would have reduced taxes. Mr. Wright asked that the Board consider this request.

There being no further comments, Chair Wright closed the first public comment.

6. Public Hearing

None.

7. Reports of Committees

- **BCTV Committee**

Ms. Terri Wright, Coordinator, was present. She thanked the Board for signing the letter to charter cable. While comcast has not initiated changes at this time, the community television association members along with peg staff across the country believe the few cable giants remaining will slam access channels to the much higher number.

The FCC has proposed / and passed on the 26th, new laws regarding cable across the country. After spending billions on the roll out of cable – which has never been completed, these multi-billion-dollar giants have decided they want public access channels to now pay for 5g wireless expansion. This law includes a clause that towns and cities may not charge for the use of the towers or space required. Towns and cities will have no say in location and it will ultimately mean cable giants have no responsibility to the customers or towns and cities they profit from. PEG stations will slowly die and the ability to see local meetings and events will disappear. There is more information on the BCTV webpage.

Halloween – A PSA was recorded for the Berwick Recreation Halloween trunk-n-treat on October 30th from 5:30-7pm. BCTV will be hosting a “go live with BCTV” – with candy, decorations and cameras will be on for costumed characters. This will also stream live at www.berwickmaine.org/bctv. Decoration donations would be appreciated.

BCTV is helping community organizations. They recently donated money toward the Berwick Public Library fundraiser “southern rail.” This is a bluegrass concert taking place this coming Saturday, October 13th beginning at 7pm at NHS. Tickets are \$15 and can be purchased at the library or online. BCTV has also joined the Berwick Historical Society and look forward to many more interested events.

BCTV looked for ways to give back to the Town. They are donating money towards a new – user friendly, interactive, website for the Town.

BCTV will be recording the candidate’s forum, which will include candidates running for the State of Maine house seat. This will be held on Wednesday, October 24th, location to be determined.

Another committee member, Ralph Morang, has been recruited. Mr. Morang has been recording events at the Berwick Public Library where he is a board member. He has also done many other events along with some editing.

- **Envision Berwick**

No report. Next meeting is October 10, 2018.

Department Reports

- **Water**

Chief Operator Chris Weisman reported the following:

- They have provided about 48 million gallons of water to the Town which is on par with previous years.
 - The manganese system installed in the plant last year has been working keeping levels well below the recommended levels.
 - A filter rehab project is underway at the plant.
 - They are also running tests on chlorine.
 - The staff continues with professional advancement opportunities.
-
- **Police Department**

Chief Tim Towne reported the following:



BERWICK POLICE DEPARTMENT

PO Box 644 • 20 WILSON STREET • BERWICK ME 03901-0644 • BUS: (207) 696-1136 • FAX: (207) 696-1567

Memorandum

To: Members of the Board of Selectpersons

From: Chief Timothy Towne 

Subject: Police Department Report

Date: Tuesday, October 09, 2018

Calls for service – statistics

The statistical information for the police department is going to be very difficult to accurately report for the time being. The transition from South Berwick Dispatch Center to Sanford Regional Communications Center means that our data is split between the two entities until the data conversion takes place sometime in November. The data conversion will merge the data from how it was entered in South Berwick and convert it to how it is entered in Sanford. There can be, and is, significant differences in the way the data was entered.

I looked at the information from both reports (South Berwick and Sanford) and made the conversion in a manner that seems appropriate. By doing that I saw no significant increases or reductions in any of the major reporting crimes. The year seems to be tracking relatively normal in regards to the types and numbers of our calls for service.

One statistic that I am able to report with accuracy is the total number of calls for service for year to date from January 1st to October 4th. We are currently at 8,739 calls for that time period. In comparison, for the same periods of time in 2017 and 2016 we were at 9,399 and 9,306 respectively. That calculates to about a 6.5% reduction in calls for service year to date.



Berwick, Settled 1631 - Incorporated the 9th town, June 9, 1713

Budget

The finance department provides each department head with Year to Date Departmental Budget Reports. The report for the end of the first quarter (July 1st to October 1st) for the police department indicates that we have expended 23.64% of the overall police budget. That is 1.36% below the 25.00% estimation.

Training

We have almost completed the required Bureau of Labor training for this year. The remainder of the training can, and is, being done on-line. We will be completing our firearms training next week by conducting low light, no light shooting. The use of force is also integrated into the training as well. Officer Kevin Ledoux is our Firearms Instructor and does a tremendous job with it.

In addition, we have mandated training set by the State that each officer has to complete in order to maintain their certifications. The topics this year are: New Law and Case Law, Death Investigations, Policing the Teen Brain and Autism Education for Law Enforcement. These are two-hour blocks of instruction that can be completed on-line and in a classroom setting.

We hosted a class for law enforcement officers in Southern Maine for Conducting Background Investigations. The class size was mixed with officers from numerous different agencies. By hosting the class at our station, we were given two spots in the class for free. We are attempting to use our training room to host other trainings with similar agreements.

Maine Law Enforcement Accreditation Program

We have been working on the accreditation process. This is a laborious process however; the end result will benefit the department and the Town. In order to become accredited, we have to meet very specific standards in areas that include, but are not limited to, policy, procedures, training, reporting and some physical facility modifications. Once we become accredited, we must maintain these standards in order to keep it.

Accreditation will mean that we will be using what are considered best practices within law enforcement. This will reduce liability and bring the department up to standards that are recognized by the State. Officer Nicholas Higgins has been doing a great deal of work on this project. There still is a lot of work to be completed though. Near the end of the process, the Maine Chiefs of Police Association will complete a review of all of the administrative aspects (policies, training and documentation that the

standards have not only been met but are being maintained by the officers and the department as a whole. That review will be followed with an actual physical inspection. If everything is in order, a recommendation will be made to the Maine Chief's Accreditation Committee for us to receive the accreditation status. The entire accreditation process takes about two years to complete. It is a great deal of work but is worth the efforts.

I have attached a copy of an article entitled "Maine police agencies can now seek State Accreditation" written by Liz Mockler. It appeared in the January edition of the Maine Townsman Magazine. The article provides an excellent overview of the process.

ATV Details

The ATV details that are funded by the State have ended. This is the twelfth year that we have participated. We will continue to make sporadic checks of the area until the weather prohibits us from reaching the remote areas. This program and the subsequent patrols by our department afterwards have made a positive impact on these areas.

Officer Robert Gallant (deceased)

On September 11th and 12th we recognized Berwick Police Officer Robert "Bobby" Gallant's in the line of duty death that occurred in 1982. Officer Gallant was struck by an impaired motorist on School Street (Route 9) while conducting an arrest. He died in the hospital the following day as a direct result of the accident. He was attending the police academy at the time in order to attain his full-time law enforcement officer certification. He was working a patrol shift during his time off from that training. Officer Gallant was also a substitute teacher in the Berwick schools.

The monument in front of the police station was funded and constructed by the Berwick Police Benevolent Association in honor of his ultimate sacrifice. We continue to stay in touch with his mother regularly. She is an incredible woman with a wonderful attitude about life.

Communications

The final transition to the Sanford Regional Communications Center (SRCC) has taken place. SRCC is now providing us with dispatching services. The transition ended a working relationship that we enjoyed with South Berwick since the 1980's. They were professional to the very end, including the transition period. There is one last task that needs to take place which is the migration of our historical data. That is tentatively scheduled to take place sometime in November. In the interim, our old data is held on a

server here until it can be processed to mesh into the Sanford server. Once that is done, we will be able to retrieve and add information from one location.

Community Relations

On October 3rd we participated in the Coffee with a Cop Program. This program is a collaboration between the U.S. Department of Justice Office of Community Oriented Policing Services and law enforcement. The program started in Hawthorne, California in 2011 and has since spread nationally.

On the 3rd Detective Bill Vachon and I spent a few hours in the morning at Cumberland Farms talking with the public as they prepared their morning coffee. Captain Jerry Locke and Sergeant Steve Shisler spent a few hours at Mayo's Restaurant talking with people in the same manner. It is worthy to note that the Captain and Sergeant even helped serve the patrons their coffee and food. It was a good experience and we will be being doing this again.

We are also participating in the Beards for Bucks program which raises funds for the Child Advocacy Center of York County. The officers donated \$30 each in order to participate. This means that they are allowed to grow facial hair for the month of October. This is the third year we have participated. It is worthy to note most York County Police Agencies are doing it as well.

Personnel

Sergeant Steve Shisler has asked to move from his current position and take on the detective's assignment. This decision is his and his alone. There are no problems of any sort. His decision is merely his desire to take on something different. He worked in the position of Sergeant for over 10 years in Kennebunkport and has worked in the same capacity here. We have discussed this several times over the course of the last year and both he and I are comfortable with the decision.

This has created an open Supervisors position within the department. The open position was posted internally on August 28th and two officers Nicholas Higgins and Kevin Ledoux submitted letters of intent to be in the promotional process. The process includes a resume, action plan, two written tests, and oral board and finally a chief's interview. The oral board will be conducted tomorrow morning. The two candidates are within a few points of each other as of today.

Carol Harris - Animal Control

Our new Animal Control Officer, Carol Harris, comes to us with a great deal of experience. She is doing a tremendous job. She has an experienced common-sense

approach to these issues. We will be hosting a rabies clinic on Sunday, November 11th at the police department. She is coordinating this event with help from local veterinarians and staff. She has hosted these events before in other communities and has brought this with her to us. We are excited to be able to offer this to the public.

Department Meeting

We had a department meeting/training last Thursday, October 4th. We try to have at least three of these meetings each year. These meetings help us ensure that our required training is completed each year. We are also able to discuss ongoing issues and set priorities for the months ahead. It is difficult to gather all of the officers at one time due to scheduling, shift work, vacations and other life events. We are together as a group on other occasions but they are for specific purposes like parades or a critical incident. The meetings are imperative to make sure that we are all working toward the same goals. Generally, the meetings last about three hours and help keep morale at a healthy state inside of the police department.

- **Recreation**

Director Kim Taylor reported the following:

Berwick Recreation
BOS Report ~ October 9, 2018

Summer Camp Program had 179 kids enrolled.

Discovery Camp (grades K-2 = 35)

Explorer Camp (grades 3-5 = 75)

Adventure Camp (grades 6-8 = 69)

Campsnotover (7th week all grades = 61)

Junior Volunteer Program earning community service hours had 20 participants.

Thanks to American Legion, Shoem Trucking, Vivian Hussey Yard Sale, Kennebunk Savings Bank, and Berwick Youth Soccer for donating to the scholarship fund which helped send 32 kids to camp!

Summer sales of discounted tickets to Funtown/Splashtown Combo passes (200), Splashtown only (15), York's Wild Animal Kingdom (248), and Water Country (5), Canobie Lake Park (20)

9/30 Penny Pond Trail Clean-up had over a dozen volunteers helping to clean up and remark the trail.

Memorial Field:

Berwick Youth Soccer (BYSA) has games on Saturdays. Noble Travel Soccer using the lower field for practices. Noble Squires Football & Cheering programs using fields for practices.

Upcoming Events, Programs and Activities:

Thursday Early Release Program for grades K-5 at the Hussey School has 14 students.

Girls basketball grades K-6 program will start Nov.3 for 6 sessions.

10/16 Rec. Commission Meeting is scheduled for October 16 at 6:30 pm. There are open positions on the Commission. Meets once a month and helps with events

10/30 Trunk-n-Treat Event at Town Hall 5:30-7:00 pm (flyer attached)

Library passing out books upstairs in auditorium, businesses and residents will have decorated trunks in parking lot, Fire Station will be open, sandwiches, soups & snacks inside Town Hall. Thanks to Ladies Auxiliary, Deb & Dukes, Kennebunk Savings, Subway, Isaacs & Associates and generous residents donating candy and food.

11/1 Ladies Basketball starting 11/5 at Hussey School for adults 6:30 pm.

11/18 Farmer's Market 10 am-1:30 pm. Remainder of markets will be on the 2nd

Sunday through April.

12/4 Berwick & Somersworth Holiday Parade on Saturday Dec. 1 at 2:30 pm "Deck the Decades" (Somersworth celebrating 125 years)

Tree Lighting will be at 4:15 and Berwick Cub Scouts will be helping with this event.

Registration for Recreation programs is available online at www.berwickrec.com



Like us on Facebook

Kim

Town of Berwick Maine Recreation (207) 698-1101#117 ktaylor@berwickmaine.org

8. **Appointments/Presentations/Other Guests**

- Christina Howe, RHR Smith; Financial Statements

Ms. Howe reported the following:

RHR SMITH & COMPANY

Certified Public Accountants

TOWN OF BERWICK

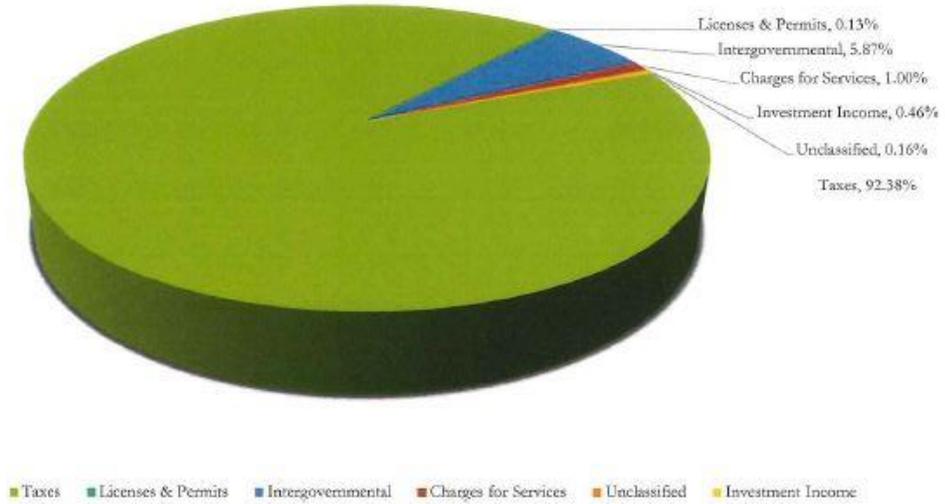
June 30, 2018
Financial Statement Presentation

October 9, 2018

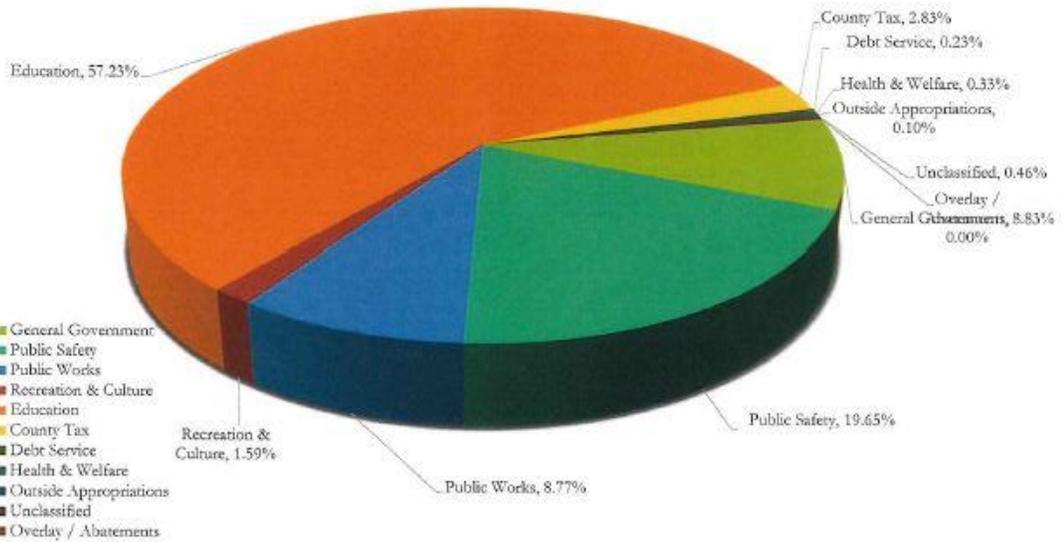
Town of Berwick General Fund Three-Year Analysis

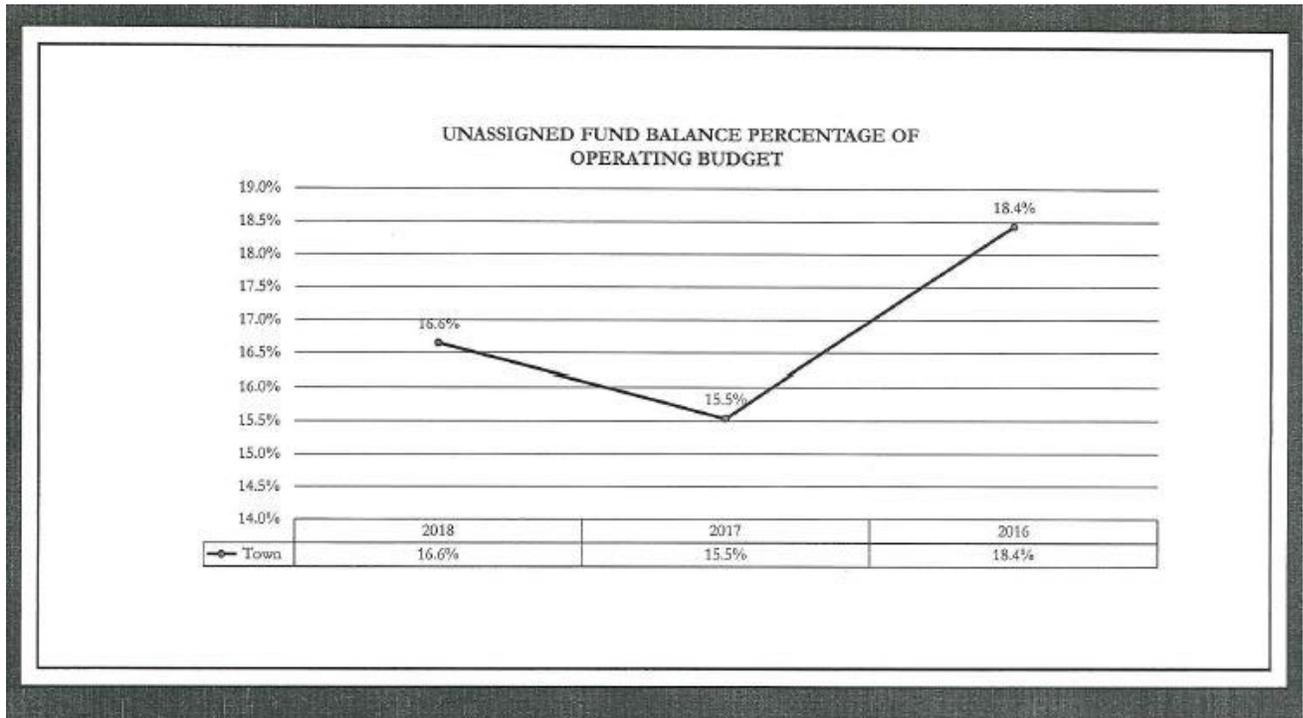


GENERAL FUND REVENUES FY 2018



GENERAL FUND EXPENDITURES FY 2018





The complete financial statements are available on the Town's website.

- SHAPE Award; Michael LaPlante, Maine Department of Labor

Mr. Michael LaPlante, Mr. Steven Greeley and Mr. Daniel Bolduc, State of Maine were present to award the SHAPE Award to the Berwick Water Department.



PAUL R. LEPAGE
GOVERNOR

STATE OF MAINE
DEPARTMENT OF LABOR
BUREAU OF LABOR STANDARDS
WORKPLACE SAFETY AND HEALTH DIVISION
45 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0045

JOHN BUTERA
COMMISSIONER

DANIEL BOLDOC
DIRECTOR

June 13, 2018

Steven Eldridge
Town of Berwick
11 Sullivan Street
Berwick, ME 03901

It is with great pleasure that the Maine Department of Labor, Bureau of Labor Standards, presents the Berwick Water Department with the Safety and Health Award for Public Employers (SHAPE). The SHAPE award was originally conceived in 2005 as a way to recognize Public Sector employers and employees who are striving to provide a "safe and healthful" workplace. This award is given only to exemplary public sector employers after a thorough review and inspection of the employer's Safety and Health Policies and Procedures by a SafetyWorks! consultant. This includes:

- * A review of the employer's OSHA 300 log, used to document injuries or illnesses.
- * A review of all Safety and Health policies, procedures and programs including: Hazard Communications, Respiratory Protection, Bloodborne Pathogens, Confined Space, Emergency Action Plans, Lockout/ Tagout, Personal Protective Equipment (PPE) Assessments and Hearing Conservation.
- * A review of the employers training programs
- * An inspection of the Facility(s)
- * An inspection of equipment
- * A review of the employer's documentation and record keeping

A well-rounded Safety and Health Program achieves lower employee injuries and illnesses and provides for better employee morale and retention. Receiving this award from the Maine Department of Labor exempts the Berwick Water Department from the Bureau of Labor Standards' routine or programmed inspections for two years and is a renewable commitment.

Congratulations,

John Butera
Commissioner of Labor

Daniel G. Bolduc
Director, Bureau of Labor Standards

Steven L. Greeley
Director of Workplace
Safety & Health Division

9. Unfinished Business

- Replacement Wheel Loader Bid award

WHEEL LOADER BID 08-30-2018

BIDDER	MAKE	AMOUNT with trade-in	AMOUNT without trade-in
Beauregard	Case	\$115,000	\$140,800
Milton Cat	Cat	\$144,390	\$177,390
Nortrax	John Deere	\$127,400	\$148,900

Motion: Vice Chair Ganiere made a motion to award the bid to Milton Cat for \$177,390.00

(1) That a capital acquisition project (the "Project") consisting of the lease of a new Front-end Loader with associated equipment, is hereby approved so long as the annual payment to be made during the 2018-2019 fiscal year is no greater than \$32,000 as provided by Article 29 in the Annual Town Meeting results from June 12, 2018; and

(2) That the lease financing (the "Lease") for the Project in the principal amount not to exceed \$147,500 is awarded to Androscoggin Savings Bank pursuant to its proposal dated September 17, 2018 selecting the 5-year term option at the applicable interest rate identified in such proposal (*note*: while the proposal identifies a total amount of the lease not to exceed \$200,000, such total amount must be low enough to comply with the maximum of \$147,500 and to facilitate a current fiscal year payment of no more than \$32,000); and

(3) That the Town Manager is hereby authorized to execute the Lease Purchase Agreement. Make other requisite determinations pursuant to this vote, and execute any and all other documents reasonably necessary to accomplish the purpose of this vote; and

(4) That said Lease is hereby designated a "bank qualified tax-exempt obligation" of the Town for the 2018 calendar year under the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

Selectman Manning seconded the motion.

The motion carried: 4:0

10. Town Manager Report

Town Manager Eldridge reported the following:

- There will be a public hearing at the October 23, 2018 BOS meeting on the November 6, 2018 Town Referendum Election. This includes the proposed fire station. A mailing will go out.
- On November 7, 2018 at the York County offices, Spirit of America will award all recipients of the Spirit of America Award.
- Fund of Jupiter has signed the closing papers for the Prime Tanning lot and is now the owner.
- Water lines are being installed on Morse Street. The owner asked if the Town wanted an easement through the property to access the water lines.

Motion: Chair Wright made a motion to give Town Manager Eldridge permission to accept the easement on Morse Street as presented. Selectman Manning seconded the motion.

The motion carried: 5:0

- Three candidates were interviewed for the Finance Director position. Town Manager Eldridge plans on offering the position to the top candidate.

11. Selectmen Communications

Chair Wright reported the following:

- Comcast letter regarding government relations. The contact for Berwick is Brian Christenson.
- On November 7, 2018 at the York County offices, Spirit of America will award all recipients of the Spirit of America Award at 3:30pm.
- A voter registration drive will be held Saturday, October 13 at Town Hall and the library.
- Maine Municipal Association announced the Town of Berwick received a \$8,436.00 dividend check as a result of its good loss experience and loss prevention programs.

12. Approval of Warrants

09-20-2018	A/P Warrant #1912	\$ 80,240.49
09-20-2018	Water A/P Warrant #0912	\$ 3,113.81
09-27-2018	Payroll Warrant #1913	\$ 50,609.34
09-27-2018	A/P Warrant #1913	\$ 76,620.71
09-27-2018	Water A/P Warrant #0913	\$ 16,151.34
10-04-2018	Payroll Warrant #1914	\$ 51,217.35
10-04-2018	A/P Warrant #1914	\$ 777,626.60
10-04-2018	Water A/P Warrant #0914	\$ 2,947.28
10-11-2018	Payroll Warrant #1915	\$ 52,992.28

Motion: Chair Wright made a motion to accept the Accounts Payable Warrants as presented. Selectman Manning seconded the motion.

The motion carried: 5:0

13. New Business

- Set Public Hearing Date for the November 6th Town Referendum Election for October 23, 2018

Motion: Selectman Ganiere made a motion to set the Public Hearing Date for the 2018 Town Warrant on October 23, 2018. Selectman England seconded the motion.

The motion carried: 5:0.

- Set Polling Hours for the November 6th Town Referendum and State General Elections; Town Clerk recommends 8Am to 8pm

Motion: Vice Chair Ganiere made a motion to accept the November 6, 2018 polling hours from 8am to 8pm. Selectman England seconded the motion.

The motion carried: 5:0.

- CMP Pole Petition Diamond Hill Road

The permit request is for construction and maintenance of poles beginning at 245 Diamond Hill Road.

Motion: Vice Chair Ganiere made a motion to approve Pole Permit Request #10300407167. Selectman England seconded the motion.

The motion carried: 5:0.

- Foreclosed Property Bid; 196 Little River Road

Town Manager Eldridge reported that this property is town owned and the previous owners have not responded to many letters from the Town regarding buy back, he suggests to put the property out to bid.

Motion: Selectman England made a motion to put the foreclosed property at 196 Little River Road out to bid. Vice Chair Ganiere seconded the motion.

The motion carried: 5:0.

14. Quitclaim Deeds and/or Installment Contracts

Attorney Susan Thibeau was present. Atty. Thibeau explained that these three liens came up as unreleased during a title search. The original deed was named to a deceased owner. These three new deeds will replace the existing deeds with the correct information.

- Quitclaim Deed: Map R041 Lot 0005

Motion: Vice Chair Ganiere made a motion to accept the corrective Quitclaim Deed for Map R041 Lot 0005. Selectman England seconded the motion.

The motion carried: 5:0.

- Quitclaim Deed: Map R041 Lot 0005

Motion: Vice Chair Ganiere made a motion to accept the replacement Quitclaim Deed for Map R041 Lot 0005. Selectman England seconded the motion.

The motion carried: 5:0.

- Quitclaim Deed: Map R2 Lot 228

Motion: Vice Chair Ganiere made a motion to accept the corrective Quitclaim Deed for Map R2 Lot 228. Selectman England seconded the motion.

The motion carried: 5:0.

15. Abatements/Supplements

- Abatement: Map R064 Lot 4-2

Assessor McKenney explained this request is due to a correction to the gross living area.

Motion: Vice Chair Ganiere made a motion to accept the abatement for Map R064 Lot 4-2, 184 Blackberry Hill Road as presented. Selectman England seconded the motion.

The motion carried: 5:0

- Abatement: Map R004 Lot 4-1

Assessor McKenney explained this request is due to a data entry error in owner of record as of April 1, 2016.

Michael Wright, Great Works Land Trust, spoke to the request.

Motion: Vice Chair Ganiere made a motion to accept the abatement for Map R004 Lot 4-1, Long Swamp Road as presented. Selectman England seconded the motion.

The motion carried: 5:0

- Abatement: Map R057 Lot 52

Assessor McKenney explained this request is due to an oversight by the requestor in not submitting their open space application before April 1, 2018.

Motion: Vice Chair Ganiere made a motion to deny the abatement for Map R057 Lot 52, 74 Route 236 as presented. Selectman England seconded the motion.

The motion carried: 4:0 with Chair Wright recused

- Abatement: Map R0041 Lot 16

Assessor McKenney explained this request is due to incorrectly assessing a foundation.

Motion: Vice Chair Ganiere made a motion to accept the abatement for Map R0041 Lot 16, Old Sanford Road as presented. Selectman Manning seconded the motion.

The motion carried: 5:0

- Abatement: Map U005 Lot 21-1

Assessor McKenney explained this request is due to incorrectly assessing living area over the garage.

Motion: Vice Chair Ganiere made a motion to accept the abatement for Map U005 Lot 21-1, 121 Rochester Street as presented. Selectman Manning seconded the motion.

The motion carried: 5:0

- Abatement: Map R040 Lot 2

Assessor McKenney explained this request is due to neglecting to adjust the assessment on the subject property after a split.

Motion: Vice Chair Ganiere made a motion to accept the abatement for Map R040 Lot 2, Hall Road as presented. Selectman Manning seconded the motion.

The motion carried: 5:0

- Abatement: Map R043 Lot 3A

Assessor McKenney explained this request is due to incorrectly assessing the lot as buildable after 2 lot splits.

Motion: Vice Chair Ganiere made a motion to accept the abatement for Map R043 Lot 3A, Cranberry Meadow Road as presented. Selectman England seconded the motion.

The motion carried: 5:0

16. Second Public Comment

Chair Wright opened the second public comment. There being no comments, Chair Wright closed the second public comment.

17. Executive Session

None.

18. Other Business/Non-Agenda Items

The Board requested statistics for abatements given out to date.

19. Adjournment

The meeting adjourned at 8:30pm.

WORKSHOP: Town Hall Use Policy

Rescheduled TBA

Respectfully submitted,

Patricia Murray
Town Clerk

**The October 9, 2018 BOS Meeting Minutes – Signed as approved at the Board of Selectmen’s
October 23, 2018 Meeting.**

On behalf of the Board
