



# Town of Berwick

## BOARD OF SELECTMEN/BOARD OF ASSESSORS MINUTES

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Tuesday, May 15, 2018

6:30pm

Selectmen's Room  
11 Sullivan Street  
Berwick, ME 03901

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### 1. Call to Order

Chair Wright called the meeting to order at 6:30pm.

### 2. Roll Call

Board Members Present: Chair Thomas Wright, Vice Chair Edward Ganiere, and Selectman Rebecca England.

Board Members Absent: Selectman Mark Pendergast and Selectman Joshua Plante

Staff Members Present: Town Clerk Patricia Murray.

### 3. Pledge of Allegiance

Chair Wright led the Pledge of Allegiance.

### 4. Approval of Meeting Minutes

- May 1, 2018

**Motion:** Vice Chair Ganiere moved to accept the May 1, 2018 minutes as written. Selectman England seconded the motion.

**The motion carried: 3:0**

### 5. First Public Comment

Chair Wright opened the first public comment. There being no comments, Chair Wright closed the first public comment.

### 6. Public Hearing

- June 12<sup>th</sup> Annual Town Warrant

Chair Wright opened the public hearing. The election is June 12, 2018. Polls are open from 8am to 8pm. There being no public comments, Chair Wright closed the public hearing.

**7. Reports of Committees**

- **BCTV Committee**

The Town continues to negotiate with Comcast for the finalization of the contract.

- **Envision Berwick**

No Report.

**8. Appointments/Presentations/Other Guests**

- Andy Buckman; American Legion Car Show

Town Clerk Murray reported that Mr. Buckman requested a donation from the Town for the 2018 Car Show which is scheduled for June 3<sup>rd</sup>. The Town typically donates \$200.00 annually for advertising.

**Motion:** Selectman Ganiere made a motion to approve a \$200.00 donation from the contingency fund to the American Legion for the 2018 Car Show. Selectmen England seconded the motion.

**The motion carried unanimously: 3:0**

- Port City Architecture; Fire Station/Public Safety Building

Mr. Andy Hyland, Port City Architects, was present. His team recommends the Cemetery Road site which can accommodate a new fire station and/or a new public safety building. Below are estimates of costs for different options. Mr. Hyland noted that option B; a new fire station and renovations at the current police station is most feasible at this time. He also noted that costs per square feet could decrease.

Project: Berwick Fire Estimate

Size: 17,045 sf new

Construction Cost: \$4,767,139 (\$279/sf) **Rev: \$4,261,250 (\$250/sf)**

Total Project Cost: \$5,625,224 (\$330/sf) **Rev: \$5,028,275 (\$295/sf)**

Project: Berwick Police Estimate

Size: 10,330 sf new

Construction Cost: \$2,829,593 (\$273/sf) **Rev: \$2,582,500 (\$250/sf)**

Total Project Cost: \$3,338,919 (\$323/sf) **Rev: \$3,047,350 (\$295/sf)**

Project: Berwick Police Renovation Option A Estimate

Construction Cost: \$277,800

Total Project Cost: \$327,804

Project: Berwick Police Renovation Option B Estimate

Construction Cost: \$424,650

Total Project Cost: \$501,087

Total All New Fire & Police: \$8,075,625 (includes \$550,000 in Contingency)

Total New Fire and Police Option A: \$5,356,079 (includes \$289,000 in Contingency)

Total New Fire and Police Option B: \$5,529,362 (includes \$289,000 in Contingency)

**Recent Project Data:**

Project: Cumberland Fire Station

Year Constructed: 2017

Size: 13,655sf new + 2,903sf reno = 16,558sf

Construction Cost: \$3,500,000 (\$211/sf) (\$238/SF New Only)

Total Project Cost: \$4,100,000 (\$248/sf) (\$279/SF New Only)

Project: Saco Fire Station

Year Constructed: 2011

Size: 22,000sf new

Construction Cost: \$5,200,000 (\$236/sf)

Total Project Cost: \$5,900,000 (\$268/sf)

Project: Waterville Police Station

Year Constructed: 2013

Size: 12,350sf + 3,200 = 15,550sf

Construction Cost: \$2,700,000 (\$203/sf)

Total Project Cost: \$3,200,000 (\$238/sf)

The Board of Selectmen will decide which option they will put forth to the voters in November 2018.

## 9. Unfinished Business

- Rescind Motion from May 1, 2018 re: public hearing date for June 12<sup>th</sup> election

**Motion:** Vice Chair Ganiere made a motion to rescind the motion made at the May 1, 2018 BOS Meeting to set the Public Hearing Date for the 2018 Town Warrant on June 5, 2018. Selectman England seconded the motion.

**The motion carried unanimously: 3:0**

## 10. Town Manager Report

None.

## 11. Selectmen Communications

Chair Wright reported receiving a notice from Comcast regarding channel changes and rate increases.

## 12. Approval of Warrants

05-03-2018	A/P Warrant #1844	\$ 681,060.98
05-03-2018	Water A/P Warrant #0844	\$ 4,102.75
05-10-2018	Payroll Warrant #1845	\$ 50,540.61
05-10-2018	A/P Warrant #1845	\$ 83,486.86
05-10-2018	Water A/P Warrant #0845	\$ 7,407.51
05-17-2018	Payroll Warrant #1846	\$ 48,061.58

**Motion:** Chair Wright made a motion to accept the Accounts Payable Warrants as presented. Vice Chair Ganiere seconded the motion.

**The motion carried unanimously: 3:0**

## 13. New Business

- Board to Approve 2018 Ballot Clerks for Town Meeting

The Board approved the following ballot clerks for the June 12<sup>th</sup> election: Anne Marie Carlson, Michelle Valcourt, Laurie Jackson, Ron Vigue, Pat Heaward, Eleanor Murphy, Andrea Ouimette, Sheila Jones, Janice Beeler, Karen Manning, Kim Taylor, Lisa Huestis.

**14. Quitclaim Deeds and/or Installment Contracts**

None.

**15. Abatements/Supplements**

None.

**16. Second Public Comment**

Chair Wright opened the second public comment.

Mr. Ken Raine, Sidney Drive, spoke. Mr. Raine asked what will happen to the tax base if the MSAD 60 budget is approved. Mr. Raine stated the regular budget request is \$41,390,414.00 with an additional \$4,617,188.00 plus costs for adult education, food and nutrition for a total budget of \$46,799,786.00. There is also an article to approve using State or Federal monies received on school programs rather than supplementing the budget. He also questions what the School Board members are doing for the Town of Berwick. Mr. Raine encouraged residents to question the budget amount and to vote. Chair Wright noted that there are State mandates that have to be in place and there is no money to support. He also stated that several years ago the State proposed that if districts worked with other districts they would be financially rewarded but then changed the policy so that districts are penalized for working with other districts. There have been approximately six Education Commissioners in the last seven years so there is no continuity at the State level.

There being no further comments, Chair Wright closed the second public comment.

**17. Executive Session**

None.

**18. Other Business/Non-Agenda Items**

None.

**19. Adjournment**

The regular meeting adjourned at 7:22pm.

**Respectfully submitted,**

**Patricia Murray  
Town Clerk**

**The May 15, 2018 BOS Meeting Minutes – Signed as approved at the Board of Selectmen’s June 5, 2018 Meeting.**

**On behalf of the Board**

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