



Town of Berwick

BOARD OF SELECTMEN/BOARD OF ASSESSORS MINUTES

Tuesday, November 13, 2018

6:30pm

Selectmen's Room
11 Sullivan Street
Berwick, ME 03901

1. Call to Order

Chair Wright called the meeting to order at 6:30pm.

2. Roll Call

Board Members Present: Chair Thomas Wright, Vice Chair Ed Ganiere and Selectman Kenneth Manning, Jr.

Board Members Absent: Selectman Rebecca England and Selectman Mark Pendergast.

Staff Members Present: Town Manager Stephen Eldridge, Finance Director John MacLeod and Town Clerk Patricia Murray.

3. Pledge of Allegiance

Chair Wright led the Pledge of Allegiance.

4. Approval of Meeting Minutes

- October 23, 2018

Tabled.

5. First Public Comment

Chair Wright opened the first public comment. There being no comments, Chair Wright closed the first public comment.

Chair Wright thanked the Town Clerk and staff for their work on the election.

6. Public Hearing

None.

7. Reports of Committees

- BCTV Committee

No report.

- **Envision Berwick**

No report.

Department Reports

- **Town Clerk**

Town Clerk Patricia Murray reported on the Election results and revenues from the Town Clerk's office. Total votes cast were 3104. 670 absentee ballots were requested with 630 returned.

STATE OF MAINE RETURN OF VOTES CAST

MUNICIPALITY: BERWICK - 1 (1-1)

UNITED STATES SENATOR

1,274 BRAKEY, ERIC L.
 1,324 KING, ANGUS S. JR.
 434 RINGELSTEIN, ZAK
 0 RILEY, JAMES N. JR. (Declared Write-In)
 73 BLANK

REP. TO CONGRESS (District 1)

305 GROHMAN, MARTIN J.
 1,360 HOLBROOK, MARK L.
 1,359 PINGREE, CHELLIE
 81 BLANK

GOVERNOR

72 CARON, ALAN
 185 HAYES, TERESA M.
 1,284 MILLS, JANET T.
 1,516 MOODY, SHAWN H.
 0 CAPRON, KENNETH A (Declared Write-In)
 0 JENKINS, JOHN T. (Declared Write-In)
 0 TRACY, MALON A. (Declared Write-In)
 0 VACHON, J. MARTIN (Declared Write-In)
 38 BLANK

STATE SENATOR (District 34)

1,045 FOLEY, ROBERT A.
 1,048 WRIGHT, THOMAS J.
 60 BLANK

STATE SENATOR (District 35)

489 ESTES, MICHAEL L.
 441 LAWRENCE, MARK W.
 22 BLANK

REP. TO THE LEGISLATURE (District 5)

430 COBB, NOAH ARTHUR
 1,066 GALEMMO, CHARLES
 1,557 O'CONNOR, BETH A.
 52 BLANK

COUNTY TREASURER

1,621 LITTLEFIELD, BRADFORD J.
 1,349 MILLS, BOBBY
 135 BLANK

REGISTER OF DEEDS

1,463 HAMMOND, NANCY E.
 1,502 PROVENCHER, MICHAEL THOMAS
 140 BLANK

SHERIFF

1,550 HICKS, ROGER B.
 1,431 KING, WILLIAM L. JR.
 124 BLANK

DISTRICT ATTORNEY (District 1)

1,576 BRODER, BERNARD J. III
 1,278 SLATTERY, KATHRYN M.
 251 BLANK

COUNTY COMMISSIONER (District 1)

1,492 ANDREWS, ROBERT LUTHER
 1,473 CHANDLER, SALLIE V.
 140 BLANK

Certified by the Municipal Clerk:

Patricia Murray
 Signature of Clerk
 11-7-18
 Date

STATE OF MAINE RETURN OF VOTES CAST

MUNICIPALITY: BERWICK - 1 (1-1)

QUESTION 1: CITIZEN INITIATIVE

1,218 YES
1,829 NO
54 BLANK

QUESTION 2: BOND ISSUE

1,562 YES
1,470 NO
69 BLANK

QUESTION 3: BOND ISSUE

1,962 YES
1,055 NO
84 BLANK

QUESTION 4: BOND ISSUE

1,478 YES
1,547 NO
76 BLANK

QUESTION 5: BOND ISSUE

1,821 YES
1,205 NO
75 BLANK

YORK COUNTY REFERENDUM QUESTION

QUESTION 6: COUNTY REFERENDUM QUESTION

837 YES
2,066 NO
198 BLANK

Certified by the Municipal Clerk:

Patricia Murray
Signature of Clerk
11-7-18
Date

November 6, 2018

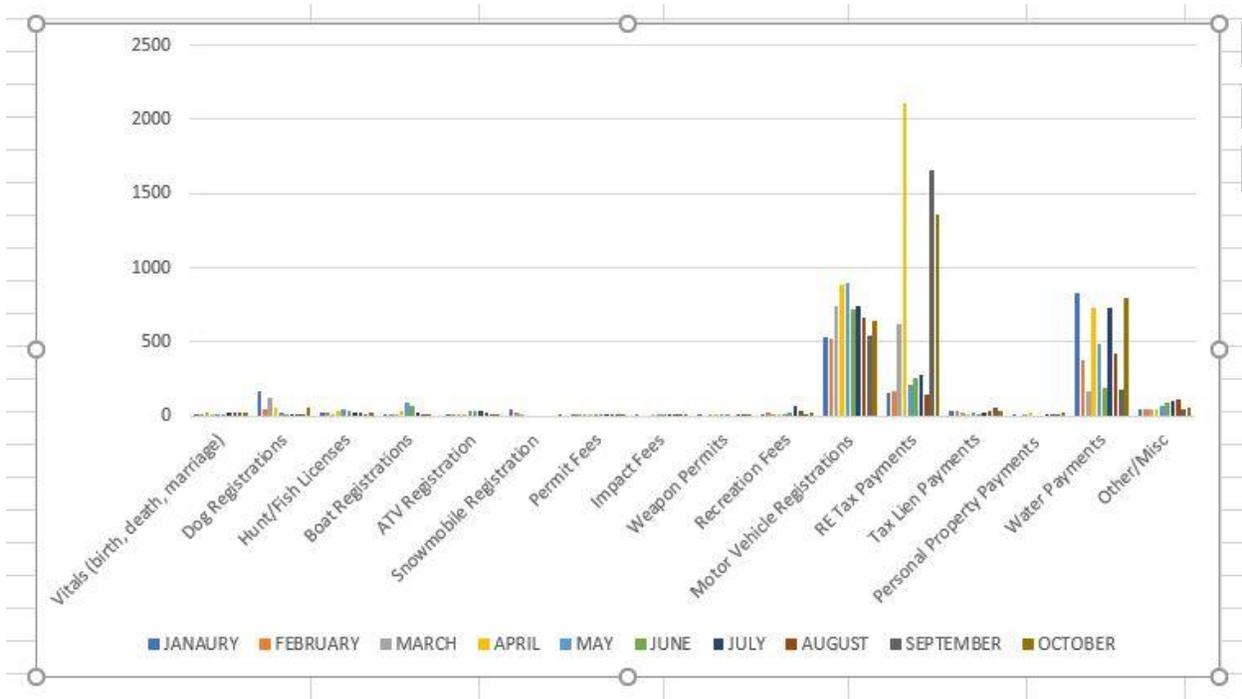
Town Referendum Results

ARTICLE	YES	NO	BLANK	TOTALS
2	2033	963	108	3104
3	1956	980	168	3104
4	2458	561	85	3104
5	1872	1058	174	3104
	CEMETERY ROAD	ESTABROOK		
6 NON BINDING	1105	1634	365	3104

TOTAL VOTES CAST: 3104

ATTEST: Patricia Murray

CLERK'S OFFICE - 2018 YTD	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER
Vitals (birth, death, marriage)	14	14	20	17	13	16	24	23	19	23
Dog Registrations	169	41	122	59	26	13	11	12	7	51
Hunt/Fish Licenses	24	24	17	38	42	38	23	24	10	19
Boat Registrations	3	3	8	37	88	69	26	9	2	0
ATV Registration	4	3	2	2	37	35	35	21	8	11
Snowmobile Registration	48	18	5	0	0	0	0	0	0	4
Permit Fees	5	5	6	5	8	6	12	13	4	10
Impact Fees	2	0	0	3	7	2	4	2	1	5
Weapon Permits	2	0	5	3	3	3	0	6	1	3
Recreation Fees	9	23	4	7	14	24	63	30	5	20
Motor Vehicle Registrations	531	520	736	885	894	719	739	664	546	642
RE Tax Payments	159	170	623	2110	208	258	274	146	1657	1363
Tax Lien Payments	36	35	19	14	24	15	28	32	59	36
Personal Property Payments	1	0	3	22	0	0	1	2	13	20
Water Payments	824	379	172	730	491	192	731	425	173	800
Other/Misc	40	43	41	47	66	84	102	109	42	57
TOTALS	1871	1278	1783	3979	1921	1474	2073	1518	2547	3064
AMOUNT	\$578,496.33	\$472,126.22	\$1,167,843.50	\$3,987,189.39	\$613,695.49	\$732,309.57	\$687,350.62	\$801,684.95	\$3,666,231.40	\$2,796,216.42



8. Appointments/Presentations/Other Guests

- Introduction of John MacLeod, Finance Director

Mr. MacLeod was present. He grew up in upstate New York. He has worked in accounting roles at Northeastern University and College of the Holy Cross.

9. Unfinished Business

Chair Wright welcomed four students from Noble High School who are attending the meeting as part of their civics class.

10. Town Manager Report

Town Manager Eldridge reported the following:

- The bond application for the Police renovations/new Fire Station has been started and is due February 13th. Funds will be available May 23rd once the bond application is approved. The committee and the architect will be meeting on November 27th.
- Town Manager Eldridge has not heard back from Mark Kehaya, Fund of Jupiter.
- Health insurance has increased 4%. 8% was anticipated.
- Town Manager Eldridge commended the Town Clerk and staff for the election.
- Town Manager Eldridge commended Kim Taylor, Recreation Department Director, for the Trunk-N-Treat. The event was well attended by residents. He also thanked the Police Department for their presence.
- Budget preparations will be starting soon.

11. Selectmen Communications

Chair Wright reported the following:

- Town Manager Eldridge sent a letter to the Town of South Berwick thanking them for 30 years of dispatch service. The arrangement worked well.

12. Approval of Warrants

10-25-2018	A/P Warrant #1917	\$ 88,692.28
10-25-2018	Water A/P Warrant #0917	\$ 132.87
11-01-2018	A/P Warrant #1918	\$ 801,196.26
11-01-2018	Water A/P Warrant #0918	\$ 7,189.51
11-01-2018	Payroll Warrant #1918	\$ 49,455.92
11-08-2018	A/P Warrant #1919	\$ 74,222.00
11-08-2018	Water A/P Warrant #0919	\$ 417.52
11-08-2018	Payroll Warrant #1919	\$ 53,211.26
11-15-2018	Payroll Warrant #1920	\$ 51,396.35

Motion: Chair Wright made a motion to accept the Accounts Payable Warrants as presented. Vice Chair Ganiere seconded the motion.

The motion carried: 3:0

13. New Business

- New Fire Station Discussion

Chair Wright read the outcome of the article: Cemetery Road received 1105 votes and Estabrook received 1634 votes.

Town Manager Eldridge noted bids will need to be out in February.

Motion: Chair Wright made a motion to build the new fire station on the Estabrook School site. Vice Chair Ganiere seconded the motion.

The motion carried: 3:0

- Budget Discussion

Town Manager Eldridge reported the FY 2019-2020 Budget schedule is tentatively set. Contract negotiations with the Teamsters are scheduled for January which will include pay increases. The Board will need to advise the Town Manager regarding non-union employee increases. Roads will be a priority in budgeting this coming fiscal year and an additional \$200,000 will be proposed. The five-year capital road plan has been reworked. Diamond Hill has been finished and Pond and Beech Ridge are on hold until next year. There are no anticipated equipment purchases. Other anticipated items include: auditorium floor restoration/preservation, Town Hall electric and heating, and the installation of an elevator in Town Hall.

Aside: Town Manager Eldridge and Terri Wright, BCTV, met with Senator Collins' staff member regarding the FCC ruling on local community television stations.

14. Quitclaim Deeds and/or Installment Contracts

None.

15. Abatements/Supplements

None,

16. Second Public Comment

Chair Wright opened the second public comment. There being no comments, Chair Wright closed the second public comment.

17. Executive Session

None.

18. Other Business/Non-Agenda Items

None.

19. Adjournment

The meeting adjourned at 6:57pm.

Respectfully submitted,

**Patricia Murray
Town Clerk**

**The November 13, 2018 BOS Meeting Minutes – Signed as approved at the Board of Selectmen’s
November 27, 2018 Meeting.**

On behalf of the Board
