



# Town of Berwick

## BOARD OF SELECTMEN/BOARD OF ASSESSORS MINUTES

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Tuesday, November 27, 2018

6:30pm

Selectmen's Room  
11 Sullivan Street  
Berwick, ME 03901

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### 1. Call to Order

Chair Wright called the meeting to order at 6:30pm.

### 2. Roll Call

Board Members Present: Chair Thomas Wright, Vice Chair Ed Ganiere, Selectman Kenneth Manning, Jr., and Selectman Mark Pendergast.

Board Members Absent: Selectman Rebecca England.

Staff Members Present: Town Manager Stephen Eldridge and Town Clerk Patricia Murray.

### 3. Pledge of Allegiance

Chair Wright led the Pledge of Allegiance.

### 4. Approval of Meeting Minutes

- October 23, 2018

**Motion:** Vice Chair Ganiere moved to accept the October 23, 2018 minutes as written. Chair Wright seconded the motion.

**The motion carried: 3:0 with Selectman Manning abstaining**

- November 13, 2018

**Motion:** Vice Chair Ganiere moved to accept the November 13, 2018 minutes as written. Selectman Manning seconded the motion.

**The motion carried: 3:0 with Selectman Pendergast abstaining**

### 5. First Public Comment

Chair Wright opened the first public comment. There being no comments, Chair Wright closed the first public comment.

**6. Public Hearing**

None.

**7. Reports of Committees**

- **BCTV Committee**

No report.

- **Envision Berwick**

James Bellissimo reported the following via email:

Envision Berwick is honored to be the Grand Marshall of this year's Somersworth/Berwick parade -- happening December 1<sup>st</sup>. The parade committee has done a great job organizing a fun day of activities -- including 2 tree lightings, live music and fireworks.

Ruth Bleau has organized a meeting tomorrow night to gauge interest in a new committee that would put on a Summer Music Concert Series in Berwick. If you would like to join us tomorrow evening at 6:30pm, please send a message to Envision Berwick on their Facebook page.

Starting in January, Envision Berwick will be meeting again on the second and fourth Thursday of the month at 6PM. If you would like to be involved, contact James at the Town Hall or message Envision Berwick on their Facebook page.

**Department Reports**

None.

**8. Appointments/Presentations/Other Guests**

- Noble Youth Baseball

Will be rescheduled.

**9. Unfinished Business**

None.

Aside: Selectman Pendergast stated he visited the town garage and stated there has been trouble with the new truck's PTO which has been wearing the bearing out.

**10. Town Manager Report**

Town Manager Eldridge reported the following:

- The Holiday Parade is Saturday, December 1<sup>st</sup> at 2:30. Chair Wright, Vice Chair Ganiere and Selectman Manning will be marching.
- The latest financial report is available for the Board. Any questions should be directed to the Town Manager.
- The budget process has started. Contract negotiations with the Teamsters Union will begin soon. The Board received a list of roads anticipated for repair in the FY20 budget. Discussion ensued regarding paving.
- The New Fire Station/Police Department Renovation panel met today with the architect. The bond application is completed and ready for legal review. The architect and engineer

will be on site at Estabrook next week. Town Manager Eldridge will inform the Board of the date and time. Discussion ensued regarding the bid process.

- The Town's webpage is being redesigned. The new page should be available July 1, 2019.
- The Town sent a letter to Mark Kehaya, Fund of Jupiter, regarding the work that still needs to be done at the Prime site.
- The Board requested a meeting with the Sewer Trustees and the Planning Board. Town Manger Eldridge will schedule a workshop.

Aside: Selectman Pendergast noted that the Water Department does not clean out the hydrants in a timely manner after snow storms. He also noted a sub-contractor has been doing the hydrant cleaning and feels the Water Department has enough staff to complete the work.

#### **11. Selectmen Communications**

Chair Wright reported the following:

- 2018 MMA Workers Compensation Fund benefits value to the Town of Berwick equals \$8,327.00 which includes dividends, safety grants and scholarships and loss control.

#### **12. Approval of Warrants**

11-15-2018	A/P Warrant #1920	\$ 75,307.69
11-15-2018	Water A/P Warrant #0920	\$ 177.04
11-21-2018	A/P Warrant #1921	\$ 28,121.63
11-21-2018	Water A/P Warrant #0921	\$ 7,580.71
11-21-2018	Payroll Warrant #1921	\$ 59,957.14
11-29-2018	Payroll Warrant #1922	\$ 68,282.22

**Motion:** Chair Wright made a motion to accept the Accounts Payable Warrants as presented. Selectman Manning seconded the motion.

**The motion carried: 4:0**

#### **13. New Business**

- Auto Graveyard Permits

Tabled.

- December BOS Meeting on 12/25; cancel/reschedule

**Motion:** Vice Chair Ganiere made a motion to cancel the December 25, 2018 BOS Meeting. Selectman Pendergast seconded the motion.

**The motion carried: 4:0**

#### **14. Quitclaim Deeds and/or Installment Contracts**

None.

#### **15. Abatements/Supplements**

None,

#### **16. Second Public Comment**

Chair Wright opened the second public comment. There being no comments, Chair Wright closed the second public comment.

**17. Executive Session**

None.

**18. Other Business/Non-Agenda Items**

Chair Wright noted the Board will have to apply to the Planning Board for a change of use at the 71 Sullivan Street property and the Estabrook School. Town Manager Eldridge will start the process.

**19. Adjournment**

The meeting adjourned at 7:03pm.

**Respectfully submitted,**

**Patricia Murray  
Town Clerk**

**The November 27, 2018 BOS Meeting Minutes – Signed as approved at the Board of Selectmen’s  
December 11, 2018 Meeting.**

**On behalf of the Board**

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