



Town of Berwick

BOARD OF SELECTMEN/BOARD OF ASSESSORS MINUTES

Tuesday, December 11, 2018

6:30pm

Selectmen's Room
11 Sullivan Street
Berwick, ME 03901

1. Call to Order

Chair Wright called the meeting to order at 6:32pm.

2. Roll Call

Board Members Present: Chair Thomas Wright, Vice Chair Ed Ganiere, and Selectman Kenneth Manning, Jr.

Board Members Absent: Selectman Rebecca England and Selectman Mark Pendergast.

Staff Members Present: Town Manager Stephen Eldridge, Assessor Paul McKenney and Town Clerk Patricia Murray.

3. Pledge of Allegiance

Chair Wright led the Pledge of Allegiance.

4. Approval of Meeting Minutes

- November 27, 2018

Motion: Vice Chair Ganiere moved to accept the November 27, 2018 minutes as written. Selectman Manning seconded the motion.

The motion carried: 3:0

5. First Public Comment

Chair Wright opened the first public comment. There being no comments, Chair Wright closed the first public comment.

6. Public Hearing

None.

7. Reports of Committees

- **BCTV Committee**

No report.

- **Envision Berwick**

No report.

Department Reports

None.

8. Appointments/Presentations/Other Guests

- Reappointment to Planning Board 3-year term
 - Nichole Fecteau

Motion: Vice Chair Ganiere moved to reappoint Nichole Fecteau to the Planning Board. Selectman Manning seconded the motion.

The motion carried: 3:0

- Niles Schore

Motion: Vice Chair Ganiere moved to reappoint Niles Schore to the Planning Board. Selectman Manning seconded the motion.

The motion carried: 3:0

- Reappointment to Board of Appeals 3-year term
 - Diane Morrill

Motion: Vice Chair Ganiere moved to reappoint Diane Morrill to the Board of Appeals. Selectman Manning seconded the motion.

The motion carried: 3:0

9. Unfinished Business

None.

10. Town Manager Report

Town Manager Eldridge reported the following:

- Town Manager Eldridge met with Pete Lachappelle, Waste Management, to discuss the increasing costs of recycling due to the applied tariffs from China. This will result in a 3% increase to the Town for recycling in February.
- Mark Kehaya, Fund of Jupiter, will be in town this month to meet with a potential tenant for the blue sort building at the Prime site.
- MS4 RFQ's have gone out this week for the next scheduled stormwater project.
- Two signed contracts from the architect firm working on the Fire Station building have been returned by Town Legal with suggested changes. Town Manager Eldridge will discuss with the committee and architects.
- The FY2020 Budget process has begun.

11. Selectmen Communications

Chair Wright reported the following:

- Chair Wright received notification from Comcast regarding channel changes. Star India, AFRO, CLEO TV, i24NEWS, and Newsmax TV channels will be added and Fuse will no longer be available.

12. Approval of Warrants

11-29-2018	A/P Warrant #1922	\$ 722,982.46
11-29-2018	Water A/P Warrant #0922	\$ 6,272.56
12-06-2018	A/P Warrant #1923	\$ 196,297.32
12-06-2018	Payroll Warrant #1923	\$ 89,542.59

Motion: Chair Wright made a motion to accept the Accounts Payable Warrants as presented. Selectman Manning seconded the motion.

The motion carried: 3:0

13. New Business

- Citizen of the Year

Town Manager Eldridge explained this is a bi-annual event hosted by the American Legion. Awards include the Citizen of the Year, Business of the Year and Boston Post Cane Award. The Legion has requested \$1,500.00 from the Town's Contingency Fund to support the event.

Motion: Vice Chair Ganiere made a motion to take \$1,500.00 from the Town's Contingency Fund for the purpose of funding the American Legion Citizen of the Year Banquet and Awards Ceremony. Chair Wright seconded the motion.

The motion carried: 3:0

- Foreclosed Property Bid 196 Little River Road

Town Manger Eldridge stated the advertised bid for the foreclosed property at 196 Little River Road did not generate any bids. The Board discussed the merits of listing the property with a real estate agent versus reposting the bid. The Board agreed to have Town Manager Eldridge relist the bid for one month.

- Auto Graveyard Permits
 - Berwick Iron and Metal
 - Heavy Truck Sales
 - Southern NH Hydroelectric Dev Corp

Town Clerk Murray reported the Code Enforcement Officer has visited all sites and has approved the three auto graveyards for permit.

Motion: Vice Chair Ganiere made a motion to approve the Auto Graveyard Permits for Berwick Iron and Metal, Heavy Truck Sales, and Southern NH Hydroelectric Dev Corp. Selectman Manning seconded the motion.

The motion carried: 3:0

14. Quitclaim Deeds and/or Installment Contracts

None.

15. Abatements/Supplements

- Abatement: Map R033 Lot 12-B: 19 Narrow Gauge Lane

Assessor McKenney explained this request is due to an adjustment of the condition, quality and room count of a newly constructed dwelling.

Motion: Vice Chair Ganiere made a motion to accept the abatement for Map R033 Lot 12-B: 19 Narrow Gauge Lane as presented. Chair Wright seconded the motion.

The motion carried: 3:0.

- Abatement: Map R052 Lot 2: Off Old Sanford Road

Assessor McKenney explained this request is due to incorrect property owner as of April 1, 2018.

Motion: Vice Chair Ganiere made a motion to accept the abatement for Map R052 Lot 2: Off Old Sanford Road as presented. Selectman Manning seconded the motion.

The motion carried: 3:0.

- Supplement: Map R052 Lot 2: Off Old Sanford Road

Assessor McKenney stated the supplemental warrant is due to the incorrect property owner being billed.

Motion: Vice Chair Ganiere made a motion to accept the Supplemental Warrant for Map R052 Lot 2: Off Old Sanford Road as presented. Selectman Manning seconded the motion.

The motion carried: 3:0.

- Supplement: Map R029 Lot 15: 475 Diamond Hill Road

Assessor McKenney stated the supplemental warrant is due to the property being incorrectly assessed to the wrong owner following a lot split.

Motion: Vice Chair Ganiere made a motion to accept the Supplemental Warrant Map R029 Lot 15: 475 Diamond Hill Road as presented. Chair Wright seconded the motion.

The motion carried: 3:0.

- Supplement: Map R029 Lot 005: 377 Diamond Hill Road

Assessor McKenney stated the supplemental warrant is due to the property being assessed a farmland penalty.

Motion: Vice Chair Ganiere made a motion to accept the Supplemental Warrant for Map R067 Lot 1-1 as presented. Selectman Manning seconded the motion.

The motion carried: 3:0.

- Abatement: Map R029 Lot 15: 348 Diamond Hill Road

Assessor McKenney explained this request is due to the property being incorrectly assessed to the wrong owner following a lot split.

Motion: Vice Chair Ganiere made a motion to accept the abatement for Map R029 Lot 15: 348 Diamond Hill Road as presented. Selectman Manning seconded the motion.

The motion carried: 3:0.

- Abatement: Map R040 Lot 2-F: 39 Hall Road

Assessor McKenney explained this request is due to adjustment of the sketch, quality and room count.

Motion: Vice Chair Ganiere made a motion to accept the abatement for Map R040 Lot 2-F: 39 Hall Road as presented. Selectman Manning seconded the motion.

The motion carried: 3:0.

16. Second Public Comment

Chair Wright opened the second public comment. There being no comments, Chair Wright closed the second public comment.

17. Executive Session

None.

18. Other Business/Non-Agenda Items

Chair Wright noted the Board will conduct a workshop immediately following adjournment regarding Board goals for the upcoming year.

19. Adjournment

The meeting adjourned at 7:00pm.

Respectfully submitted,

Patricia Murray
Town Clerk

The December 11, 2018 BOS Meeting Minutes – Signed as approved at the Board of Selectmen’s January 22, 2018 Meeting.

On behalf of the Board
