

**BERWICK PLANNING BOARD
MINUTES
SEPTEMBER 20, 2012**

Meeting was called to order by Chairman Kerry Ashburn. Present also were Paul Boisvert, Judy Burgess, Peter Perri, Ron Morrell, & alternates Ken Poirier & Niles Shore.

Minutes of the meeting of September 6, 2012 were approved.

James Chandler / CU / Pole Barn (3 sided building) / Cincotta Lane

Mr. Chandler presented an updated Storm Water Management Plan for the site done by Civil Consultants. This previously presented plans for the site and building. A required form from the ordinance requirements Section 7.22 was signed and notarized by Joan Michaud which will be recorded at the Registry of Deeds and included in the file for this Site Plan. A draft CU letter was presented by Joan Michaud and reviewed by the Board. Some additions were suggested such as the requirement that the storm water management must be inspected and presented to the CEO annually.

Motion was made by Judy Burgess to approved the CU for James Chandler to construct a Pole Barn on Cincotta subject to the conditions in the CU letter. Peter Perry seconded and the vote was approved 4-1 abstaining. Paul Boisvert did not attend the site visit and chose to abstain.

Other

Marcia Poirier gave the Board an update on the initial meeting for the Downtown Vision Committee. Approx. 22 citizens were present. They will be meeting the first Monday of the month. Handout that was given to participants was given to the Board members. Peter Perri suggested that it would be helpful to have a member of the Planning Board attend these meetings.

Paul Boisvert stated that he had attended the Board of Selectmen public hearing on Warrant Article specifically for the Floodplain Mgt Ordinance reviewed and approved by the Planning Board. Updated Ordinance will be included on the Warrant for a vote at the November election.

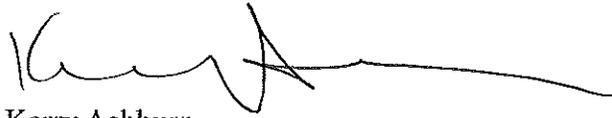
Judy Burgess suggested that the Board and whoever is hired for the Planning Coordinator position develop some detailed check lists for application specifically for Conditional Uses, Site Plans to allow applicants to know exactly what they would need to have for reviews. She stated that specifically businesses need to know up front what will be expected for review to help avoid last minutes requests for additional information.

Peter Perri suggested that the Board may want to review the Ordinance with reference to a Building Code that is now in place due to the State adopting a Code. He stated that he thought we may want to ask So. Maine Regional Planning Commission to help in this review. Judy Burgess stated that using SMRPC would be quite expensive at at least \$55 per hr. and since there is only \$ 2,000 annually budgeted for Technical Assistance for the Planning Board we may want to address this first.

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Peter Perri also stated that he feels that the subject of a full time Code Officer should be addressed specifically because of the requirements regarding the Building Code.

Meeting adjourned at approx. 8 pm.

A handwritten signature in black ink, appearing to read 'Kerry Ashburn', with a long horizontal flourish extending to the right.

Kerry Ashburn
Chairman