



PLANNING BOARD MEETING MINUTES

Thursday October 16, 2014
Town Hall Meeting Room
6:30 p.m.

Call to Order

Pledge of Allegiance

Introduction of Board Members

Regular Board Members Present:

John Higgins; Niles Schore; Judy Burgess; Paul Boisvert; David Dow

Regular Board Member(s) Absent:

None

Alternate Members Present:

Dave Andreesen

Alternate Members Absent:

None

Staff Members Present:

Joe Rousselle, Code Enforcement Officer; John Stoll, Town Planner

Approval of Minutes

- October 2, 2014

Mr. Boisvert noted that Chair Higgins did not actually close a public hearing but rather tabled it and the appropriate changes should be included.

Motion: Chair Higgins made a motion to accept the minutes as amended

Second: Mr. Boisvert

VOTED – 5-0 in favor

Motion Passed

In favor: John Higgins; Paul Boisvert; Judy Burgess; Niles Schore; David Dow

Opposed: None
Abstain: None
Alternate: Dave Andreesen
Absent: None

Public Hearing

- ~~Conditional Use Amendment/Site Plan~~
 - ~~Cumberland Farms, Inc 42 & 48 School Street (Map U 2, 16&17)~~
- Scratched from Agenda at applicants' request**

Old Business

- Proposed 7 lot Major Subdivision – **Potential Final Action**
 - Fund of Jupiter 20 Sullivan Street (U-4, 146)

The Town Planner read the Findings of Fact & Conclusions of Law into the record at this time.

Mr. Boisvert asked about a comment on a peer review that was conducted by Attar Engineering which addressed Article 12.8 of the Subdivision Regulations and a waiver request associated.

Chris Mende of Civil Consultants answered that the proper monumentation would be conducted on exterior lot corners and that those have been included on the plan.

Mr. Boisvert clarified that the waiver request should state “except for portions of Article 12.8.”

Mr. Schore asked the Town Planner to include language from page 5 “The applicant will be held to the most current edition of the Berwick Land Use Ordinance in use at the time of a requested amendment, conditional use, and/or site plan;” in the condition of approval.

Motion: Mr. Schore made a motion to accept the Findings of Fact, Conclusions of Law, & Conditions of Approval as amended

Second: Ms. Burgess

VOTED – 5-0 in favor

Motion Passed

In favor: John Higgins; Paul Boisvert; Judy Burgess; Niles Schore; David Dow
Opposed: None
Abstain: None
Alternate: Dave Andreesen

Absent: None

Motion: Chair Higgins made a motion to approve the Major Subdivision

Second: Mr. Schore

VOTED – 5-0 in favor

Motion Passed

In favor: John Higgins; Paul Boisvert; Judy Burgess; Niles Schore; David Dow

Opposed: None

Abstain: None

Alternate: Dave Andreesen

Absent: None

Public Comment

James Bellisimo, Co-Chair Envision Berwick, spoke on behalf of Envision Berwick regarding the Urban Overlay District. Mr. Bellisimo stated that the overlay district should extend out to Logan Street including the Estabrook School as well as up Sawmill Hill Rd to include the old Catholic Church and the green space across the street owned by Public Service of New Hampshire.

New Business

- ~~Conditional Use—Owner Occupied Apartment~~
 - ~~Leo Belair Jr, 215 Long Swamp Rd (R-7, 1-A)~~
- **Scratched from the Agenda at the applicants' request**
- Decision Letter Approval-Conditional Use Amendment
 - Longleaf Lumber, 31 Commercial Drive (Map R-54, Lot 29-1)

Motion: Chair Higgins made a motion to approve the decision letter

Second: Mr. Schore

VOTED – 5-0 in favor

Motion Passed

In favor: John Higgins; Paul Boisvert; Judy Burgess; Niles Schore; David Dow

Opposed: None

Abstain: None

Alternate: Dave Andreesen

Absent: None

Other

Board members discussed an upcoming Capital Improvement Program meeting that would take place during the 11/6/14 Planning Board meeting. The CIP committee meeting will take place between 6:30 and 7:30 pm on that evening.

Mr. Boisvert asked the Town Planner to set out approximately 15-20 minutes in upcoming meetings to have brief workshops on upcoming LUO and Subdivision regulation changes.

Ms. Burgess stated that there should be at least 2 additional public hearings prior to finalizing any LUO and subdivision proposals.

Adjournment

Motion: Mr. Schore made a motion to adjourn

Second: Mr. Boisvert

VOTED – 5-0 in favor

Motion Passed

In favor: John Higgins; Paul Boisvert; Judy Burgess; Niles Schore; David Dow

Opposed: None

Abstain: None

Alternate: Dave Andreesen

Absent: None

The Board adjourned at approximately 8:00 p.m.

Minutes prepared by Town Planner John Stoll, for consideration at the Berwick Planning Board's November 6, 2014 meeting

Signed as Approved by the Board:

John Higgins

Date