



# PLANNING BOARD MEETING MINUTES

Thursday October 15, 2015

Town Hall Meeting Room

6:30 p.m.

## Call to Order

Chair David Andreesen called the meeting to order

## Pledge of Allegiance

## Introduction of Board Members

### *Regular Board Members Present:*

*David Andreesen; David Dow; Nichole Fecteau; Niles Schore;*

### *Regular Board Member(s) Absent:*

*Paul Boisvert*

### *Alternate Members Present:*

*Judy Burgess*

### *Staff Members Present:*

John Stoll, Town Planner

Chair Andreesen made Judy Burgess a voting member for this evening's meeting

Chair Andreesen introduced John England as a new alternate member of the Planning Board.

## Public Comment

## Approval of Minutes

- September 17, 2015

**Motion:** Niles Schore made a motion to adopt the minutes as written

**Second:** Nichole Fecteau

**VOTED – 5-0 in favor**

**Motion Passed**

In favor: David Andreesen; Judy Burgess; David Dow; Nichole Fecteau; Niles Schore

Opposed: None

Abstain: None

### **Public Hearing**

- None Scheduled

### **Old Business**

- None Scheduled

### **New Business**

- Planning Board 101

John Stoll gave a brief overview of Planning Board procedure.

Judy Burgess announced that she would not be continuing on as a Planning Board member once her term expires at the end of December.

### **Other/Non-Agenda Items**

Nichole Fecteau announced that the Town would be hosting a workforce housing charrette (workshop) on Friday and that the reveal would take place between 3 and 4:30. This workshop is focused on the Estabrook School parcel and the Prime Tanning Site.

Chair Andreesen announced that Envision Berwick will be holding a contest to create a new motto for the Town. Once a winner is announced a new sign will be placed where the old "Welcome to Berwick: Home of Prime Tanning."

Chair Andreesen asked if there were still plans for a Capital Improvement Committee role for the Planning Board. Mr. Stoll stated that he did not believe there would be a CIP Committee but that the Planning Board would still have a major role in future Capital Projects through the Town's Comprehensive Plan.

### **Public Comment**

### **Adjournment**

**Motion:** Nichole Fecteau made a motion to adjourn

**Second:** Judy Burgess

**VOTED – 5-0 in favor**

**Motion Passed**

In favor: David Andreesen; Judy Burgess; David Dow; Nichole Fecteau; Niles Schore

Opposed: None

Abstain:      None

The Board adjourned at approximately 7:20 p.m.

Minutes prepared by Town Planner John Stoll, for consideration at the Berwick Planning Board's November 5, 2015 meeting

Signed as Approved by the Board:

\_\_\_\_\_  
David Andreesen, Chair

\_\_\_\_\_  
Date