



PLANNING BOARD MEETING MINUTES

Thursday September 17, 2015

Town Hall Meeting Room

6:30 p.m.

Call to Order

Vice Chair Paul Boisvert called the meeting to order

Pledge of Allegiance

Introduction of Board Members

Regular Board Members Present:

Paul Boisvert; David Dow; Nichole Fecteau; Niles Schore

Regular Board Member(s) Absent:

David Andreesen

Alternate Members Present:

Judy Burgess

Staff Members Present:

Joe Rousselle, Code Enforcement Officer; John Stoll, Town Planner

Public Comment

Dennis Dupuis of the Friends of the Berwick Riverfront gave the Board an update on the new public canoe/kayak launch on Rochester Street. There is an open DEP permit application on the project and everything is moving forward as expected. Mr. Dupuis stated that the dock would probably left in for public access until late October. The Friends of the Berwick Riverfront are still looking for volunteers.

Approval of Minutes

- September 3, 2015

Motion: Mr. Schore made a motion to approve the minutes as written

Second: Ms. Fecteau

VOTED – 5-0 in favor

Motion Passed

In favor: Paul Boisvert; Judy Burgess; David Dow; Nichole Fecteau; Niles Schore

Opposed: None

Abstain: None

Public Hearing

- None Scheduled

Old Business

- Conditional Use Amendment – STK Storage-Decision Letter Approval
 - Tax Map R-54, Lot 15-8; 424 School Street

Motion: Ms. Burgess made a motion to approve the decision letter as written

Second: Mr. Schore

VOTED – 5-0 in favor

Motion Passed

In favor: Paul Boisvert; Judy Burgess; David Dow; Nichole Fecteau; Niles Schore

Opposed: None

Abstain: None

New Business

- Proposed Conditional Use Amendment-Friends of the Berwick Riverfront
 - 111 Rochester Street (Map U-5, Lot 20) Canoe/Kayak Launch

There was no need for Planning Board approval to allow the Canoe/Kayak Launch to remain open until late October. The operation of the Canoe/Kayak launch is under the direction of the Berwick Recreation Director and only requires her approval.

Other/Non-Agenda Items

The Board discussed the status of a vacant parcel of land owned by Eversource located on Saw mill Hill that could potentially be used as a park by the Town.

Mr. Stoll introduced the new Town Manager of Berwick Stephen Eldridge. Mr. Eldridge addressed the Board and discussed a recent site walk that was taken on the Eversource parcel and a planned capital project to repair the Town's storm water infrastructure located there.

Mr. Stoll updated the Board on the status of the Prime Tanning Brownfields project. The Town only received one RFQ response and it was from Credere Associates with Weston & Sampson as a sub-contractor. Ms. Burgess asked when money would be appropriated from the EPA and how

soon work could start at the site. Mr. Stoll said that money would be available on the Federal Fiscal New Year and that the engineer firm would be announced on October 6.

Mr. Stoll and Mr. Eldridge discussed an arrangement that the Town has made with an Economic Development professional named Scott Benson. Mr. Benson is going to assist the Town with the creation of a Tax Increment Financing District (TIF) in the Downtown.

Vice Chair Boisvert announced that the Workforce Housing Coalition will be in town to conduct a charrette at the Town Hall. This event will take place on October 14th and 16th in the Berwick Town Hall auditorium. The public listening session will be October 14th 6-8 pm with a design reveal 3-4:30 pm. Everyone in the community is welcome and encouraged to attend. Workforce Housing is not low income housing it is intended for working professionals to have affordable housing available within their community.

Public Comment

Adjournment

Motion: Mr. Schore made a motion to adjourn

Second: Ms. Fecteau

VOTED – 5-0 in favor

Motion Passed

In favor: Paul Boisvert; Judy Burgess; David Dow; Nichole Fecteau; Niles Schore

Opposed: None

Abstain:

The Board adjourned at approximately 7:30 p.m.

Minutes prepared by Town Planner John Stoll, for consideration at the Berwick Planning Board's October 1, 2015 meeting

Signed as Approved by the Board:

David Andreesen, Chair

Date