



PLANNING BOARD MEETING MINUTES

Thursday June 2, 2016
Town Hall Meeting Room
6:30 p.m.

Call to Order

Chair David Andreesen called the meeting to order

Pledge of Allegiance

Introduction of Board Members

David Andreesen; Paul Boisvert; David Dow; Nichole Fecteau; Niles Schore

Regular Board Member(s) Absent:

None

Alternate Members Present:

Sean Winston

Staff Members Present:

Joseph Rousselle, CEO; John Stoll, Community Development & Planning Director

Public Comment

Approval of Minutes

- May 19, 2016

Motion: Chair Andreesen made a motion to table the minutes until the June 16th meeting

Second: Niles Schore

VOTED – 5-0 in favor

Motion Passed

In favor: David Andreesen; Paul Boisvert; David Dow; Nichole Fecteau; Niles Schore

Opposed: None

Abstain: None

Public Hearing

Old Business

- Decision Letter Conditional Use Application- 387 School Street (R-54, Lot 4)
 - External Vehicle Storage – Woodman Trust

Motion: Niles Schore made a motion to approve the decision letter as written

Second: Paul Boisvert

VOTED – 5-0 in favor

Motion Passed

In favor: David Andreesen; Paul Boisvert; David Dow; Nichole Fecteau; Niles Schore

Opposed: None

Abstain: None

- Decision Letter Conditional Use Amendment – 85 Little River Road (R-19, Lot 18)
 - Construct 60’ x 92’ Addition to facility – Arlene Conley, James Kittridge

Motion: Niles Schore made a motion to approve the decision letter

Second: Paul Boisvert

VOTED – 5-0 in favor

Motion Passed

In favor: David Andreesen; Paul Boisvert; David Dow; Nichole Fecteau; Niles Schore

Opposed: None

Abstain: None

New Business

- Conditional Use Application – 420 Portland Street (R71, Lot 10)
 - Storage and/or Maintenance facility, service business, light intensity industrial, manufacturing

Ryan Sostack summarized his application for a conditional use at 420 Portland Street. The building is not currently being used and no new external construction is proposed. External storage that is currently on the lot would be relocated to the rear of the lot. .

Motion: Niles Schore made a motion to accept the application as complete

Second: Paul Boisvert

Mr. Boisvert asked what impact voting this application complete would have on the activities proposed for the back 4.5 acres of the lot. Mr. Schore stated that he believed any further activities would require Planning Board approval. Chair Andreesen asked that this be included as a condition of approval in the findings of fact.

VOTED – 5-0 in favor

Motion Passed

In favor: David Andreesen; Paul Boisvert; David Dow; Nichole Fecteau; Niles Schore

Opposed: None

Abstain: None

The Planning Board scheduled a site walk for June 16th at 5:30 pm.

The Planning Board scheduled a public hearing for June 16th at 6:30 pm.

Information Items

Other

Public Comment

Adjournment

Motion: Nichole Fecteau made a motion to adjourn

Second: David Andreesen

VOTED – 5-0 in favor

Motion Passed

In favor: David Andreesen; Paul Boisvert; David Dow; Nichole Fecteau; Niles Schore

Opposed: None

Abstain: None

Minutes prepared by Community Development & Planning Director John Stoll, for consideration at the Berwick Planning Board's July 21, 2016 meeting.

Signed as Approved by the Board:

