



PLANNING BOARD MEETING MINUTES

Thursday August 4, 2016
Town Hall Meeting Room
6:30 p.m.

Call to Order

Vice Chair Paul Boisvert called the meeting to order

Pledge of Allegiance

Introduction of Board Members

Paul Boisvert; Nichole Fecteau

Regular Board Member(s) Absent:

David Andreesen; David Dow (Present at 6:52 pm); Niles Schore

Alternate Members Present:

John England; Sean Winston

Staff Members Present:

Joseph Rousselle, CEO; John Stoll, Community Development & Planning Director

Public Comment

Approval of Minutes

- July 21, 2016

Vice Chair Paul Boisvert made John England and Sean Winston voting members for this evening's meeting.

Motion: Nichole Fecteau made a motion to approve the minutes as written

Second: John England

VOTED – 4-0 in favor

Motion Passed

In favor: Paul Boisvert; David Dow; Nichole Fecteau; John England; Sean Winston

Opposed: None

Abstain: None

Public Hearing

Old Business

New Business

- Proposed Conditional Use/Change of Use Church to Restaurant/Church
 - 25 Sawmill Hill Rd, U1 Lot 14 – Mike Hennessey

Luke Vigue represented the application before the Board. Mr. Vigue explained that this proposed change of use would move the existing House of Hope operation to the former Catholic Church on Sawmill Hill Road. The uses would be church, restaurant, and function hall.

Nichole Fecteau asked if the applicant intended to construct a community center/gym as had been proposed in a previous sketch plan hearing. Mr. Vigue answered that House of Hope is not considering anything besides moving the existing operations to the church at this time. Sean Winston advised the applicant to note this on the plan to avoid confusion.

Ms. Fecteau noted that there was more than enough parking for this use at 25 Sawmill Hill Rd.

Mr. Vigue stated that there was a catch basin within the parking lot that needs repairs, but there is a question regarding ownership/responsibility for that infrastructure.

David Dow entered at this time (6:52 pm)

John England clarified that the interior construction proposed would be more of a concern for the Code Enforcement Officer than the Planning Board.

Mr. Vigue explained that the entire process of serving dinner was usually finished within one hour with doors currently opening at 5:30 and then finishing around 6:30 pm.

Paul Boisvert asked that the applicant amend the site plan to show that no additional development is being proposed as a part of this request. A notation could be added that explains that the building construction shown is not being proposed at this time and that the existing parsonage will not be a part of this application.

Motion: Nichole Fecteau made a motion that the application is complete as amended

Second: John England

VOTED – 5-0 in favor

Motion Passed

In favor: Paul Boisvert; David Dow; Nichole Fecteau; John England; Sean Winston

Opposed: None

Motion: Nichole Fecteau made a motion to schedule a public hearing for September 1, 2016

Second: John England

VOTED – 5-0 in favor

Motion Passed

In favor: Paul Boisvert; David Dow; Nichole Fecteau; John England; Sean Winston

Opposed: None

Information Items

Other

Public Comment

Adjournment

Motion: Nichole Fecteau made a motion to adjourn

Second: John England

VOTED – 5-0 in favor

Motion Passed

In favor: Paul Boisvert; David Dow; Nichole Fecteau; John England; Sean Winston

Opposed: None

Minutes prepared by Community Development & Planning Director John Stoll, for consideration at the Berwick Planning Board's August 18, 2016 meeting.

Signed as Approved by the Board:
