



# Town of Berwick

## BOARD OF SELECTMEN/BOARD OF ASSESSORS MINUTES

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Tuesday, June 9, 2020

6:30pm

Via Zoom  
11 Sullivan Street  
Berwick, ME 03901

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### 1. Call to Order

Chair Wright called the meeting to order at 6:30pm.

### 2. Roll Call

Board Members Present via Zoom: Chair Thomas Wright, Vice Chair Ed Ganiere, Selectman Noah Cobb, Selectman Kenneth Manning, Jr., and Selectman Mark Pendergast

Board Members Absent: None

Staff Members Present via Zoom: Town Manager Stephen Eldridge and Town Clerk Patricia Murray

### 3. Pledge of Allegiance

Chair Wright led the Pledge of Allegiance.

### 4. Approval of Meeting Minutes

- May 26, 2020

**Motion:** Selectman Manning moved to accept the May 26, 2020 minutes as written. Vice Chair Ganiere seconded the motion.

**The motion carried: 4:0 with Selectman Pendergast abstaining**

### 5. First Public Comment

Chair Wright opened the first public comment. There being no comments, Chair Wright closed the first public comment.

### 6. Public Hearing

None.

### 7. Reports of Committees

- BCTV Committee

None.

- **Envision Berwick Committee**

None.

### **Department Reports**

None.

### **8. Appointments/Presentations/Other Guests**

- Sewer District Board of Directors Appointment
  - Ken Powers

Mr. Powers is interested in volunteering and getting involved in the Town. He has a background in finance.

**Motion:** Selectman Cobb moved to appoint Ken Powers to the Sewer District Board of Directors for a three-year term contingent on the resignation of Dustin Price. Vice Chair Ganiere seconded the motion.  
**The motion carried: 5:0**

- Stephanie Rochefort

Ms. Rochefort has been serving on the Board of Directors and is seeking reappointment.

**Motion:** Vice Chair Ganiere moved to reappoint Stephanie Rochefort to the Sewer District Board of Directors for a three-year term. Selectman Pendergast seconded the motion.

**The motion carried: 5:0**

### **9. Unfinished Business**

None.

### **10. Town Manager Report**

Town Manager Eldridge reported the following:

- Beginning July 6, the Town Office will be open from 8 – 5:30 M-W and 8 – 6 Th. Closed Friday. Until July 6, the lobby will be open from 8:30 – 4 M-W and 12 – 6 Th. Closed Friday.
- Town Offices will be closed June 30, 2020 to allow staff to complete end of year processes.
- A request was sent to the Board regarding the vehicle that was hit by the Town's flagpole. Insurance is not covering the damage. The vehicle owner is hoping to receive \$1,300.00. Town Manager Eldridge requests \$1,300.00 be awarded from the contingency fund.
- Several people have expressed interest in purchasing the old fire station. The property was valued at \$250,000 to \$300,000.
- The library Memorandum of Agreement will be discussed at the June 23, 2020 BOS meeting.
- The new Recreation Director, Isaac Spivey, will begin July 1.
- The two-hour parking limit on Sullivan Street is in question. Many patrons of Corner Point Brewery are utilizing the parking spaces. The Board can make changes to the existing limit.
- James Bellissimo. Town Planner, has been researching parking on Rochester Street. Police and Fire object to changing the Rochester Street traffic pattern. MDOT is supplying a written document which states that added parking would be acceptable.
- Norris Security is upgrading the security system and adding fire alarm at Town Hall.

- Great Falls Construction has responded to the Credit Enhancement Agreement. Legal representatives from both GFC and the Town will review further and meet.
- Financial reports covering through May 30<sup>th</sup> were sent to the Board. Any questions should be directed to Lisa Vargas, Finance Director.

**11. Selectmen Communications**

Chair Wright reported the following:

- The July 14, 2020 BOS meeting is scheduled the same day as the Election. The Board decided to cancel the meeting on July 14<sup>th</sup>. They will meet once in July on July 28, 2020.

**12. Approval of Warrants**

<b>06-04-2020</b>	<b>Payroll Warrant #2049</b>	<b>\$ 61,392.65</b>
<b>06-11-2020</b>	<b>Payroll Warrant #2050</b>	<b>\$ 60,056.75</b>
<b>06-11-2020</b>	<b>A/P Warrant #2050</b>	<b>\$1,661,739.73</b>

**Motion:** Chair Wright made a motion to accept the Accounts Payable Warrants as presented and on the condition of the inspection of a majority of the Board of Selectmen. Selectman Pendergast seconded the motion.

**The motion carried: 5:0**

**13. New Business**

- Request for Extension of License on Premise: Corner Point Brewing, 1 Sullivan Square  
The application was withdrawn.

- BOS to set Polling Hours for the July 14, 2020 Town Election (Town Clerk recommends 8am – 8pm)

**Motion:** Vice Chair Ganiere made a motion to set the polling hours from 8am to 8pm for the July 14, 2020 Town Election as requested by the Town Clerk. Selectman Cobb seconded the motion.

**The motion carried: 5:0**

The Town Clerk also requested that the Clerk’s office be closed on Election day.

**Motion:** Vice Chair Ganiere made a motion to close the Town Clerk’s Office for the July 14, 2020 Town Election as requested by the Town Clerk. Selectman Cobb seconded the motion.

**The motion carried: 5:0**

- Pole Petition – 75 Pine Hill Road

**Motion:** Vice Chair Ganiere made a motion to approve the pole petition for 75 Pine Hill Road. Selectman Pendergast seconded the motion.

**The motion carried: 5:0**

**14. Quitclaim Deeds and/or Installment Contracts**

None.

**15. Abatements/Supplements**

None.

**16. Second Public Comment**

Chair Wright opened the first public comment. There being no comments, Chair Wright closed the first public comment.

**17. Executive Session**

None.

**18. Other Business/Non-Agenda Items**

None.

**19. Adjournment**

The meeting adjourned at 7:04pm.

**Respectfully submitted,**

**Patricia Murray**  
**Town Clerk**

**The June 9, 2020 BOS Meeting Minutes – Signed as approved at the Board of Selectmen’s June 23, 2020 meeting.**

**On behalf of the Board**

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