



Town of Berwick

BOARD OF SELECTMEN/BOARD OF ASSESSORS MINUTES

Tuesday, November 26, 2019

6:30pm

Selectmen's Room
11 Sullivan Street
Berwick, ME 03901

1. Call to Order

Chair Wright called the meeting to order at 6:30pm.

2. Roll Call

Board Members Present: Chair Thomas Wright, Selectman Noah Cobb, Selectman Kenneth Manning, Jr., and Selectman Mark Pendergast

Board Members Absent: Vice Chair Ed Ganiere

Staff Members Present: Town Manager Stephen Eldridge and Town Clerk Patricia Murray

3. Pledge of Allegiance

Chair Wright led the Pledge of Allegiance.

4. Approval of Meeting Minutes

- November 12, 2019

Motion: Selectman Manning moved to accept the November 12, 2019, minutes as written. Selectman Pendergast seconded the motion.

The motion carried: 4:0

5. First Public Comment

Chair Wright opened the first public comment. There being no comments, Chair Wright closed the first public comment.

6. Public Hearing

None.

7. Reports of Committees

- BCTV Committee

No report.

- **Envision Berwick Committee**

No report.

Department Reports

None.

8. Appointments/Presentations/Other Guests

None.

9. Unfinished Business

- Change to Cost Recovery Fee Schedule; Addition of Harvest Timber fee \$100.00

Town Manager Eldridge reported Code and Planning are looking into this and will report with more information. The Board tabled this item until more information is obtained.

10. Town Manager Report

Town Manager Eldridge reported the following:

- The Town Hall heating system is still being worked on by Pine State. They should be finished next week.
- The Blue Sort building at Prime needs heaters for continuing work. The heaters will be brought in and work should be completed next week.
- Progress is being made at the new Fire Station site. Digging for footings and foundations will begin December 9, 2019. The access road will begin soon.
- Town Manager Eldridge asked if the Board would accept the upcoming budget documents electronically. The Town will supply tablets. The Board agreed to this.
- Great Falls will be at Town Hall Thursday, December 5th at 10:00am for the second listening session.

11. Selectmen Communications

Chair Wright reported the following:

- Comcast is initiating a price change for certain services.

12. Approval of Warrants

11-14-2019	Payroll Warrant #2020	\$ 61,148.13
11-21-2019	A/P Warrant #2021	\$ 843,305.71
11-21-2019	Water A/P Warrant #021	\$ 18,794.02
11-21-2019	Payroll Warrant #2021	\$ 53,400.41
11-27-2019	Payroll Warrant #2022	\$ 67,661.73

Motion: Chair Wright made a motion to accept the Accounts Payable Warrants as presented. Selectman Cobb seconded the motion.

The motion carried: 4:0

13. New Business

None.

14. Quitclaim Deeds and/or Installment Contracts

None.

15. Abatements/Supplements

None.

16. Second Public Comment

Chair Wright opened the second public comment. There being no comments, Chair Wright closed the second public comment.

17. Executive Session

- Title 1 §405(6)(D) – Discussion of Labor Contract

Motion: Chair Wright made a motion to enter into Executive Session per MSRA Title 1 §405(6)(d) - Discussion of Labor Contracts. Selectman Manning seconded the motion.

The motion carried unanimously: 4:0

The Board entered into Executive Session at 6:43pm.

The Board resumed its regular meeting at 7:08pm. Chair Wright noted no actions were made during the Executive Session.

18. Other Business/Non-Agenda Items

- Chair Wright and Selectman Manning plan to march in the Christmas Parade on Saturday, December 7th.

19. Adjournment

The meeting adjourned at 7:08pm.

Respectfully submitted,

**Patricia Murray
Town Clerk**

The November 26, 2019 BOS Meeting Minutes – Signed as approved at the Board of Selectmen’s December 10, 2019 meeting.

On behalf of the Board
