



# Town of Berwick

## BOARD OF SELECTMEN/BOARD OF ASSESSORS MINUTES

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Tuesday, December 17, 2019

6:30pm

Selectmen's Room  
11 Sullivan Street  
Berwick, ME 03901

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### 1. Call to Order

Chair Wright called the meeting to order at 6:30pm.

### 2. Roll Call

Board Members Present: Chair Thomas Wright, Vice Chair Ed Ganiere (6:51), Selectman Noah Cobb, Selectman Mark Pendergast and Selectman Kenneth Manning, Jr.

Board Members Absent: None

Staff Members Present: Town Manager Stephen Eldridge and Town Clerk Patricia Murray

### 3. Pledge of Allegiance

Chair Wright led the Pledge of Allegiance.

### 4. Approval of Meeting Minutes

- December 10, 2019

**Motion:** Selectman Manning moved to accept the December 10, 2019, minutes as written. Selectman Cobb seconded the motion.

**The motion carried: 3:0 with Selectman Pendergast abstaining**

### 5. First Public Comment

Chair Wright opened the first public comment. There being no comments, Chair Wright closed the first public comment.

### 6. Public Hearing

None

### 7. Reports of Committees

- BCTV Committee

None

• **Envision Berwick Committee**

Chair Wright reported the following:

- EBC merchandise is still available for last minute holiday shopping; sweatshirts, tee-shirts, bumper stickers and more. Go to <https://www.berwickmaine.org/community/shop.php>
- The second Summer Concert Series in the works for summer 2020.
- Comprehensive Plan surveys are available at Town Hall and the Town’s website. <https://www.berwickmaine.org/survey/index.php>

**Department Reports**

None

**8. Appointments/Presentations/Other Guests**

None

**9. Unfinished Business**

None

**10. Town Manager Report**

Town Manager Eldridge reported the following:

- Sand/salt mix is available to the public at the Public Works Garage. The entrance gate is usually unlocked during storms. The sand/salt shed is to the left of the salt shed.
- Fire Station construction continues to progress.
- Making Town Hall ADA compliant is a priority. Discussion regarding installation of an elevator ensued.
- Budget preparation is underway.
- James Bellissimo, Planning Technician, recently traveled to Los Angeles for an ICMA Brownfield conference. This was part of the Brownfield grant. Mr. Bellissimo will present conference highlights to the Board.

**11. Selectmen Communications**

None

**12. Approval of Warrants**

12-19-2019	A/P Warrant #2025	\$ 646,415.82
12-19-2019	Water A/P Warrant #025	\$ 9,858.40

**Motion:** Chair Wright made a motion to accept the Accounts Payable Warrants as presented. Selectman Pendergast seconded the motion.

**The motion carried: 4:0**

**13. New Business**

None

**14. Quitclaim Deeds and/or Installment Contracts**

None

**15. Abatements/Supplements**

None

**16. Second Public Comment**

Chair Wright opened the second public comment. There being no comments, Chair Wright closed the second public comment.

**17. Executive Session**

- Title 1 §405(6)(D) – Discussion of Labor Contract; Teamsters and MAP

**Motion:** Chair Wright made a motion to enter into Executive Session per MSRA Title 1 §405(6)(d) - Discussion of Labor Contracts. Selectman Manning seconded the motion.

**The motion carried unanimously: 4:0**

**The Board entered into Executive Session at 6:40pm.**

**The Board resumed its regular meeting at 7:09pm. Chair Wright noted the Board discussed the MAP Contract. The Teamsters contract was not ready for review.**

**Motion:** Chair Wright made a motion to ratify the Maine Association of Police (MAP) contract for a three-year term and accept all conditions and terms as presented in the contract. Selectman Cobb seconded the motion.

**The motion carried: 5:0**

**18. Other Business/Non-Agenda Items**

None

**19. Adjournment**

The meeting adjourned at 7:10pm.

**Respectfully submitted,**

**Patricia Murray  
Town Clerk**

**The December 17, 2019 BOS Meeting Minutes – Signed as approved at the Board of Selectmen’s January 14, 2020 meeting.**

**On behalf of the Board**

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